April 21, 2016

TOWN BOARD AGENDA

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON
TO BE HELD AT THE MUNICIPAL BUILDING
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY
ON, THURSDAY APRIL 28, 2016 AT 7:30 PM
EASTERN STANDARD TIME

A. REPORT FROM SUPERVISOR BELMONT ON DECISIONS MADE FOLLOWING TOWN BOARD MEETING HELD ON APRIL 7, 2016

1. Authorization to promote Police Sergeant Edward Detlefs to the rank of Police Lieutenant at an annual salary of $135,363.00, effective April 8, 2016.
2. Authorization to promote Police Officer Vincent Lanzilotti to the rank of Police Sergeant at an annual salary of $119,863.00, effective April 8, 2016.
3. Authorization to promote Police Officer Robert Carlucci to the rank of Police Sergeant at an annual salary of $119,863.00, effective April 8, 2016.
4. Authorization to promote Police Officer Anthony Salov to the rank of Detective at an annual salary of $113,663.00, effective April 8, 2016.
5. Authorization to settle the claim in the matter of Albert DiBuono v Town of Harrison in an amount of $1,783.77, subject to claimant signing a general release.
6. Authorization to settle the claim in the matter of Gerilyn Sestok v Town of Harrison in an amount of $1,351.64, subject to claimant signing a general release.
7. Authorization to settle the claim in the matter of Melissa Mitil v Town of Harrison in an amount of $1,351.02, subject to claimant signing a general release.

B. CORRESPONDENCE AND REPORTS

1. Monthly report by the Chief of Police for March 2016.
2. Monthly report by the Fire Marshal for March 2016.
3. Monthly report by the Town Clerk for March 2016.
4. Monthly report by the Building Inspector for March 2016.
5. Monthly report by the Superintendent of Recreation for March 2016.

C. PUBLIC HEARING

None

D. PERSONNEL

1. Request by Personnel Manager Debra Scocchera for approval of the list of hires for the 2016 Summer Camp season in the Recreation Department.

2. Request by Personnel Manager Debra Scocchera for approval of the list of Life Guards for the 2016 Pool Season in the Recreation Department effective May through the first week of September.

3. Request by Personnel Manager Debra Scocchera for approval of the list of Seasonal hires in the Recreation Department for the 2016 Spring/Summer season effective May 1, 2016.

E. ACTIONS AND RESOLUTION

1. Request by Planning Board Secretary Rosemarie Cusumano for approval of a bond release for the PepsiCo Project Renew.

2. Request by Comptroller Maureen MacKenzie for authorization to allow Purchasing Department employee Gail Frohlich, to attend the New York State Association of Municipal Purchasing Officials (SAMPO) annual conference in Albany, NY from May 10th-13th, 2016. The cost is not to exceed $850.00. Funds are available in budget line item 001-1345-100-0406.

3. Request by Race Director for the Westchester Triathlon Eric Opdyke for authorization to use various Town roadways for their event on Sunday September 25, 2016. Further request the use of Police Officers at various posts during the bike portion of the triathlon.

4. Request by Purchasing Department employee Gail Frohlich for authorization to allow Comptroller Maureen MacKenzie to open a Corporate Credit Line with Amazon.com. The agreement has been reviewed, and approved by the Law Department.

5. Request by Town Engineer Michael Amodeo for authorization to enter into a professional services contract with Historical Perspectives, Inc., at a cost not to exceed $3,000.00. Further request the Purchasing Department to issue a Purchase Order in an amount not to exceed $3,000.00 to Historical Perspectives, Inc. Funding for this contract is available in the Engineering Department Operating Budget – Account #1440-100-0470.

6. Request by Chief of Police Anthony Marraccini for authorization to allow Trouble Free Inc. to film at Police Headquarter for the movie "Trouble" on Friday, May 13th, 2016. They will be making a donation in the amount of $3,000.00 which will be utilized for spending at the discretion of the Chief of Police.

7. Request by Comptroller Maureen MacKenzie for authorization to enter into an agreement with Gallagher Bassett Services, Inc. for an additional 48 hours of training at a cost of $6,000.00. Further request upon Law Department review, the Supervisor execute the agreement.

8. Request by Comptroller Maureen MacKenzie for authorization of the following Budget Modifications:

   Increase:
   001-0000-020-2680 $2,871.00
   Town-Insurance of Recoveries

   Increase:
   001-5182-100-0120 $1,371.00
   Street Lighting-Over Time

   001-5182-100-0410 $1,500.00
   Street Lighting-Materials and Supplies

   Monies received from Century National Insurance Company which represents full settlement for damages to a light pole on Forrest Lake Drive on February 12, 2016.

   Increase:
   001-0000-030-3019 $9,280.00
   Town-Justice Court Grant

   Increase:
   001-1110-100-0250 $9,280.00
   Town Justice-Equipment Fixed Assets

   Grant monies received to purchase counterfeit detection/cash counting machines for the Court Clerk's Office and various upgrades to the Court Clerk's Office and the Court Room.

9. Request by Building Inspector Robert Fitzsimmons on behalf of the Colon Cancer Challenge Foundation for approval of a Special Event Permit for their event at Manhattanville College on Sunday, May 22, 2016 from 10 AM – 2 PM. Further request to waive any fees associated with the event.

10. Request by Building Inspector Robert Fitzsimmons on behalf of St. Anthony's Parish for approval of a Special Event Permit to hold their 47th Annual Festa June 3rd through June 5th 2016. Further request the Services of the Police Department. Further request the services of the Department of Public Works for the following:

a. Support of the sanitation staff and the use of the sanitation truck for the weekend.
b. Assistance in hanging the banners in Downtown and West Harrison.
c. Use of the Town Golf Cart during the procession on June 5th from 1:00 PM to 6:00 PM.
d. Use of the auxiliary light tree and a generator for June 5th, 6th and 7th.

Further request to waive any fees associated with the event.

Festa Dates and Times are as follows:

Friday June 3rd – 6:00 PM to 12 Midnight
Saturday June 4th – 6:00 PM to 12 Midnight
Sunday June 5th – 2:00 PM to 10:00 PM

11. Request by Building Inspector Robert Fitzsimmons on behalf of the ALS Association for approval of Special Event Permit for their annual charity walk at Manhattanville College on Sunday, June 26, 2016. Further request to waive any fees associated with the event.

12. Request by Building Inspector Robert Fitzsimmons on behalf of the American Lung Association for approval of a Special Event Permit for their annual fundraising walk at Manhattanville College on Saturday, June 25, 2016. Further request to waive any fees associated with the event.

13. Request by Jessica Kurtz, Logistics Coordinator of the Breaking AIDS Ride (a three day bicycle ride to benefit Housing Works, a major AIDS service organization, located in New York City) for authorization to travel through Harrison's Jurisdiction on Sunday, September 25, 2016.

14. Request by Superintendent of Recreation Gerry Salvo for authorization to accept the donation received from the Concert Fundraiser in the amount of $2,645.00.

15. Request by Assessor Mark Heinbockel for authorization to attend the annual Cornell University Education Program in Ithaca, New York from July 11, 2016 – July 15, 2016. The cost will not exceed $600 for the two day seminar, and covers all costs. This is a budgeted item.

16. Request by Commissioner of Public Works Anthony Robinson for authorization to hire three (3) part-time employees in the Parks Department effective Monday, May 9, 2016 at an hourly rate of $11.00. Further request for authorization to hire three (3) part-time employees in the Highway Department effective Monday, May 9, 2016.

17. Request by Deputy Village Attorney Christopher Cipolla for authorization for the Supervisor to execute the Right of Way Agreement proposed by Crown Castle NG East LLC and the Town of Harrison. The Agreement has been reviewed by the Law Department, Engineering Department and Department of Public Works.

18. Request by Town Engineer Michael Amodeo for authorization to attend the New York State Floodplain and Stormwater Manager's Annual Conference in Saratoga Springs from Monday, May 16, 2016 through Wednesday, May 18, 2016. Backup to follow.

19. Request by Town Engineer Michael Amodeo for authorization to Bond funds for the Construction Improvements and Oversight for the Pilgrim Road Drainage District. Backup to follow.

F. OLD BUSINESS

G. MATTERS FOR EXECUTIVE SESSION