



HARRISON POLICE DEPARTMENT

650 North Street
Harrison, New York 10528
Phone: (914) 967-0739 ~ Fax: (914) 813-7428
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ANTHONY MARRACCINI
Chief of Police

August 6, 2014

Supervisor Ron Belmont and
Members of the Town Board
Town/Village of Harrison
1 Heineman Place
Harrison, New York 10528

Re: Resignation Letter

Dear Supervisor Belmont and Members of the Town Board:

Attached is the letter of resignation from Felicia Portanova to be effective August 31, 2014. Ms. Portanova has been a part time employee with the Town of Harrison since 2/27/84 working as a Seasonal Crossing Guard in the Traffic Department at the Harrison Police Department.

I request that her resignation be accepted and the Town Board acknowledges her for her hard work and dedication.

Respectfully submitted,

Anthony Marraccini
Chief of Police

AM:dt
Attachment

Cc: Debra Scocchera, Personnel Manager



"DEDICATED TO SERVE"



FELICIA PORTANOVA

Harrison Police Department
650 North Street
Harrison, NY 10528
Attn: Chief of Police, Anthony Marraccini

August 31st, 2014

Dear Chief Marraccini:

I hope you are having a nice summer. I am writing to inform you that I will be retiring (effective August 31st, 2014) from the position of Crossing Guard with the Town of Harrison. I will not be returning to this position in September 2014.

I am grateful for a three decade career with the town in this position. I will certainly miss working with my colleagues and the various families and children I have assisted over the years. I extend my thanks also to you for your support during your time as chief.

Thank you again for this opportunity to serve our town. If you have any questions, please contact me at 914-948-4987.

Sincerely,

Felicia Portanova
Felicia Portanova

Cc: Town Of Harrison, Human Resources