

D-13

TOWN/VILLAGE OF HARRISON  
COMPTROLLER'S OFFICE

TO: Ronald Belmont, Supervisor and Members of the Town Board

FROM: Maureen MacKenzie, Comptroller

RE: Town Board Meeting of January 16, 2014

DATE: January 16, 2014

1. Approval is requested for the following budget transfer:

Increase:

001-6989-100-0102            \$2,287  
Community Services Salaries

Decrease:

001-6989-100-0130            \$2,287  
Community Services Part Time Salaries

To transfer from Community Services Part Time Budget Line to Community Services Salaries Budget Line to cover the change in title.

2. Upon approving the funding above, your approval is also requested to change the title that was within the 2014 budget on page K10 in the Community Services Department, from Intermediate Clerk Grade III Step 1 to Intermediate Account Clerk Grade IV Step 1 with an annual salary of \$34,924. The title should be effective January 1, 2014. The wrong title and salary were given to me to place in the budget during our budget meetings in October of 2013.