

D-14

TOWN/VILLAGE OF HARRISON  
COMPTROLLER'S OFFICE

TO: Ronald Belmont, Supervisor and Members of the Town Board  
FROM: Maureen MacKenzie, Comptroller  
RE: Town Board Meeting of January 16, 2014  
DATE: January 10, 2014

1. Approval is requested for the following budget transfer:

Increase:  
01-1110-100-102                    \$8,163  
Town Justice Salaries

Decrease:  
001-1900-100-4490                \$8,163  
Town Contingency

To transfer from Town Contingency to Town Justice Salaries Budget Line to cover the change in title to Assistant Court Clerk.

2. Upon approving the funding above, your approval is also requested to change the title that was within the 2014 budget on page K1 in the Town Justice Department, from Office Assistant/Automated Grade VII Step 1 to Assistant Court Clerk Grade IX Step 1 with an annual salary of \$52,113. The title should be effective January 1, 2014. The wrong title and salary were given to me to place in the budget during our budget meetings in October of 2013.