



**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
BUILDING DEPARTMENT
1 HEINEMAN PLACE
HARRISON, NY 10528
Phone: 914-670-3050
Fax: 914-835-7491



MEMORANDUM

To: JACKIE GREER, TOWN CLERK

From: ROBERT FITZSIMMONS, BUILDING DEPT.

Date: June 4, 2015

Re: SPECIAL EVENT PERMIT **BLOCK-LOT: 0093.-2 - Application #: 15-23772**

THE BUILDING DEPARTMENT IS IN RECEIPT OF THE ATTACHED SPECIAL EVENT PERMIT FROM THE FOLLOWING PROPERTY OWNER AND/OR ORGANIZATION:

**ROMAN CATHOLIC CHURCH
215 HALSTEAD AVE
HARRISON, NY 10528**

ANNUAL PICNIC JUNE 14TH. THEY HAVE REQUESTED THE FEES TO BE WAIVED. I AM REQUESTING TO PUT THEM ON THE NEXT AGENDA FOR APPROVAL BY THE TOWN BOARD.

CHURCH OF ST. GREGORY THE GREAT

215 HALSTEAD AVENUE

HARRISON, NEW YORK 10528

914-835-0677

June 3, 2015

The Honorable Ron Belmont
Supervisor/Mayor
Town/Village of Harrison
One Heineman Place
Harrison, New York 10528

Dear Mayor Belmont:

Plans are being made for St. Gregory the Great's 2nd Annual Parish Picnic which is scheduled for June 14th providing this is acceptable to the Town Board. This picnic is meant to be a community building event sponsored by the parish. The attendees bring their own food and we supply a tent, refreshments and fun for the kids.

Enclosed is the Special Event Permit application which we hope will be presented at the Town Board Meeting on June 4th and I respectfully request that the fees associated with the permit be waived.

Thank you for your continued support.

Sincerely,



Rev. Richard Guarnieri
Pastor

TOWN/VILLAGE OF HARRISON

SPECIAL EVENT PERMIT APPLICATION

Permit #	<u>15-23772</u>
Date:	<u>6/14/15</u>
Amount	_____
Receipt #	_____
FOR OFFICIAL USE ONLY	

**PURSUANT TO CHAPTER 106, BUILDING PERMIT FEE; OUTDOOR ASSEMBLIES,
OF THE CODE OF THE TOWN/VILLAGE OF HARRISON, NY**

The installation of all temporary structures shall be secured and clearances for exiting shall comply with Section 765.3C of the Uniform Code of the State of New York.

PROPERTY LOCATION 94 Broadway, Harrison

BLOCK 0093 LOT 002

OWNER: St. Gregory Church PHONE (914) 835-0677

ADDRESS: 215 Halsstead Ave, Harrison NY.

LESSEE: N/A PHONE () _____

ADDRESS: _____

DATE(S) OF EVENT: June 14th, 2015

DESCRIPTION OF EVENT: _____
Parish Picnic in Parish Center
parking lot. noon - 4pm

PLEASE SUBMIT THE FOLLOWING:

- 1) A SITE PLAN SHOWING THE LOCATION OF ALL TENTS, GRANDSTANDS, BLEACHERS, CONCESSION STANDS, STAGES AND PARKING FACILITIES. X
- 2) SPECIAL INDEMNIFICATION FORM (ATTACHED) X
- 3) LIABILITY INSURANCE X
- 4) PERMIT FEE OF \$500.00

PLEASE NOTE: THAT AN ELECTRICIAN MUST FILE FOR AN ELECTRICAL PERMIT FOR TEMPORARY LIGHTING, GENERATORS, ETC.

Rev Richard Guarisea being duly sworn,
(Owner, Lessee, or Agent)
deposes and says that: St Gregory The Great is the owner in fee of the premises to which this application applies; that he/she (the applicant) is duly authorized to make this application; and that the statements contained herein are true to the best of his/her knowledge and belief.

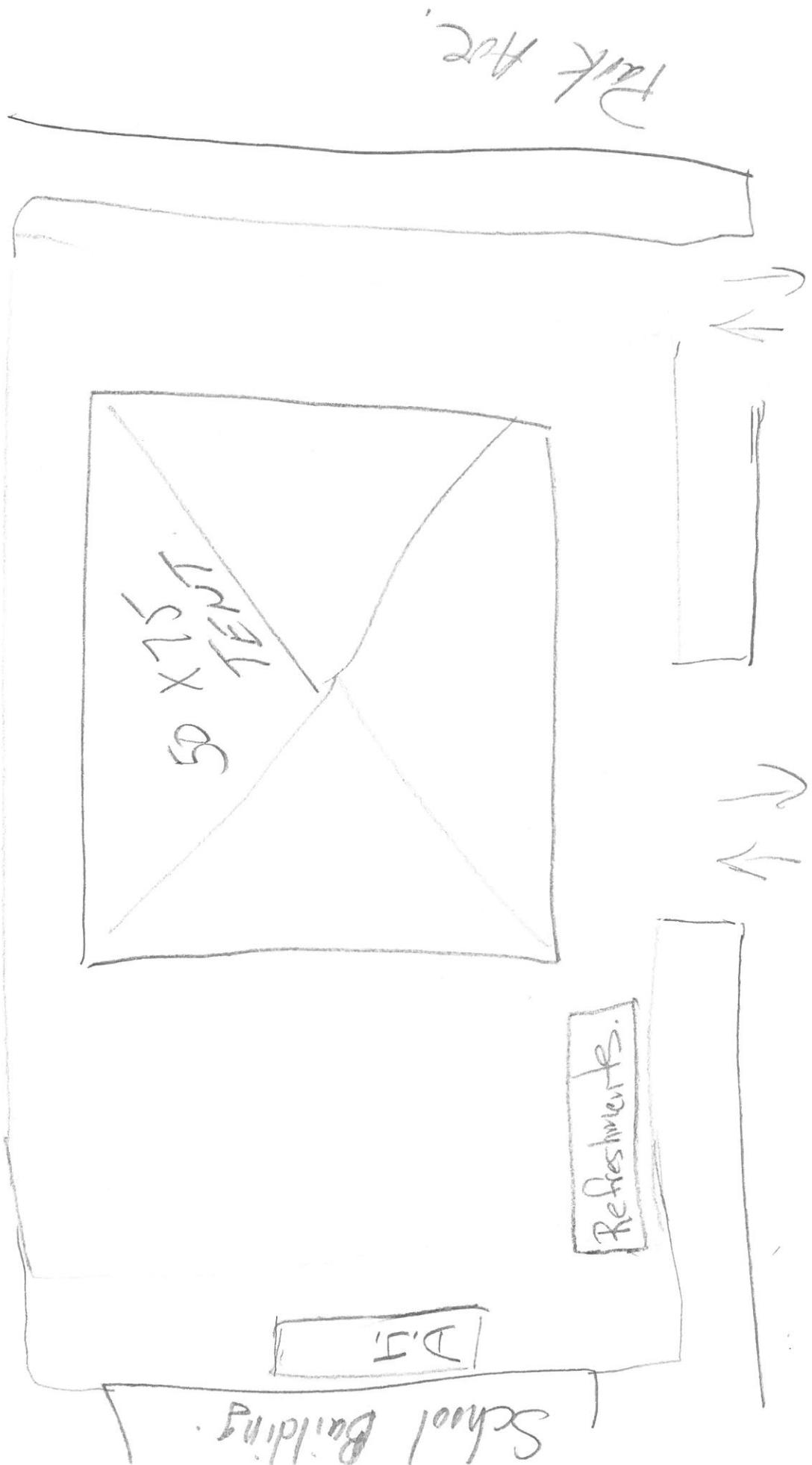
Sworn to before me this 3
day of June 20 15.

Richard Guarisea
(Signature of Applicant)

[Signature]
(Notary Public)
Notary Public, State of New York
No. 03-4664633
Qualified in Bronx County
Certificate Filed in Westchester County
Commission Expires 9/30/18

Bouncing Castles.

St Gregory's Rect
Parish Picnic
94 Broadway.



Park Ave.

50 X 75
TENT

Refreshments.

D.I.

School Building.

Broad way

