



Harrison Children's Center, Inc.

300 Harrison Ave.
Harrison, NY 10528

E-6

November 3, 2014

To: Harrison Town Board Members

From: Harrison Children's Center

Re: Emergency Evacuation Sites

The Office of Children and Family Services has mandated that all Early Childhood Programs have an extensive evacuation/relocation plan. Each plan must include 3 to 4 relocation sites in the event of an emergency that would prohibit children from returning to our programs.

With Town Board approval, I would like to recommend the following relocation sites:

Harrison Children's Center – Downtown (All Saints Church location)

Relocation Site #1 – Solazzo Center

Relocation Site #2 – Harrison Town Hall

Relocation Site #3 – Harrison Fire Department

Relocation Site #4 – Harrison Library (When renovations are completed)

Harrison Children's Center – West Harrison (Leo Mintzer Center)

Relocation Site #1 – Senior Citizen Annex

Relocation Site #2 – Harrison Library

Relocation Site #3 – West Harrison Fire Department

If these relocation sites are acceptable please send me the official approval from The Town Board. Please feel free to contact me regarding this matter at 914-835-4271. As always, I appreciate your efforts and support.

Best Regards,

Debbie Imperia
Executive Director

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