

V-E-4



TOWN OF HARRISON
VILLAGE OF HARRISON
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



Telephone: (914) 670-3110
Fax: (914) 835-2588

Purchasing Department

August 26, 2014

Mayor Ron Belmont and Members of the Village Board
Village of Harrison
1 Heineman Place
Harrison, New York 10528

Dear Village Board Members:

Approval is requested for Purchase Order #342594, issued to Vance Country Ford, for the purchase of a two (2) 2014 Ford Escape in the amount of \$49,556.00.

Vehicles will be purchased through Westchester County Contract RFB-WC-12366. Funding is available in the 2014 General Town Building Capital Budget 14GB09, account# 006-1620-100-98-75.

Respectfully submitted,

Gail Frohlich
Purchasing Department



TOWN-VILLAGE OF HARRISON
 1 HEINEMAN PLACE
 HARRISON, NY 10528

CHECK NO.	P.O. NO.
	342594

PURCHASE ORDER AND CLAIM VOUCHER

V VANCE COUNTRY FORD C/O TCD
 E 420 MOUNT PLEASANT AVE
 N MAMARONECK NY 10543
 D
 O
 R

SHIP TO:
 TOWN-VILLAGE OF HARRISON
 GENERAL TOWN BUILDING
 1 HEINEMAN PLACE
 HARRISON NY 10528

CLAIM NO. DATE PAID
 DO NOT WRITE IN THIS SPACE

VENDOR FED. ID. NO.	VENDOR NO.	DATE	FEDERAL I.D. 13-6007295 F.O.B DESTINATION CHARGES PREPAID				
	12535	8/26/2014					
QUANTITY	ITEMIZED DESCRIPTION					UNIT RATE	AMOUNT CLAIMED
2 EA	** G.T.B. ** 2014 FORD ESCAPES 1.6 L SE BASE AWD PROJECT NO.....: 14GB09 GRAND TOTAL EXTEIOR COLOR: WHITE INTERIOR COLOT: BLACK LIGHTING PACKAGE LIGHT BOX QUOTE ATTACHED WESTCHESTER COUNTY CONTRACT# RFB-WC-12366					24778.00	49,556.00
							=====
							49,556.00
APPROVED	FUND	DEPT.	ELEMENT	OBJECT	AMOUNT		
	DOP 006	1620	100	98 75	49556.00		
						TOTAL APPROVED	

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials & supplies have been received or the services rendered; said certification being based on the signed delivery slips o

**TOWN/VILLAGE OF HARRISON
Department of Public Works**

MEMORANDUM

TO: Maureen MacKenzie, Purchasing

FROM: Anthony P. Robinson, Commissioner of Public Works 

DATE: August 26, 2014 .

RE: Capital Equipment Purchase – GTB Department
2014 Ford Escape 1.6 L SE Base AWD

This letter shall serve as authorization to initiate the purchase order process for two (2) 2014 Ford Escapes per the attached quotation for the GTB Department. The equipment is provided by The Cruisers Division under Westchester County Contract # RFB-WC-12366. Cost per vehicle including options is \$24,778.00 with a total purchase price of \$49,556.00.

Funding is available in the 2014 DPW Capital Budget.

We request that this item be prepared for the next meeting of the Town Board scheduled on September 4, 2014.

APR/amg

Attachment