

V-E-5



**TOWN OF HARRISON
VILLAGE OF HARRISON**

ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



Telephone: (914) 670-3110
Fax: (914) 835-2588

Purchasing Department

August 26, 2014

Mayor Ron Belmont and Members of the Village Board
Village of Harrison
1 Heineman Place
Harrison, New York 10528

Dear Village Board Members:

Approval is requested for Purchase Order #342593, issued to Vance Country Ford, for the purchase of a 2015 Ford Fusion Hybrid in the amount of \$28,452.00.

The Vehicle will be purchased through Westchester County Contract RFB-WC-13149. Funding is available in the 2014 General Town Building Capital Budget 14GB09, account# 006-1620-100-98-75.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Frohlich".

Gail Frohlich
Purchasing Department



TOWN-VILLAGE OF HARRISON
 1 HEINEMAN PLACE
 HARRISON, NY 10528

CHECK NO.	P.O. NO.
	342593

PURCHASE ORDER AND CLAIM VOUCHER

V VANCE COUNTRY FORD C/O TCD
 E 420 MOUNT PLEASANT AVE
 N MAMARONECK NY 10543
 D
 O
 R

SHIP TO:
 TOWN-VILLAGE OF HARRISON
 GENERAL TOWN BUILDING
 1 HEINEMAN PLACE
 HARRISON NY 10528

CLAIM NO. DATE PAID

DO NOT WRITE IN THIS SPACE

VENDOR FED. ID. NO.	VENDOR NO.	DATE
	12535	8/26/2014

FEDERAL I.D. 13-6007295
 F.O.B DESTINATION CHARGES PREPAID

QUANTITY	ITEMIZED DESCRIPTION	UNIT RATE	AMOUNT CLAIMED
1 EA	** G.T.B. ** FORD FUSION HYBRID VENDOR PART NO.: 2015 PROJECT NO.....: 14GB09	28452.00	28,452.00
	GRAND TOTAL		28,452.00
	EXT COLOR: WHITE INTERIOR COLOR: BLACK OPTION 1 LIGHT BOX WEATHERTECH FRONT & REAR DIG. LINERS QUOTE ATTACHED WESTCHESTER COUNTY CONTRACT# RFB-WC-13149		

APPROVED	FUND	DEPT.	ELEMENT	OBJECT	AMOUNT
DQP	006	1620	100	98 75	28452.00

TOTAL APPROVED

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials & supplies have been received or the services rendered; said certification being based on the signed delivery slips o

 DEPARTMENT REP. _____
 TOHPO AUDITED & ALLOWED-TREASURER-COMPTROLLER

**TOWN/VILLAGE OF HARRISON
Department of Public Works**

MEMORANDUM

TO: Maureen MacKenzie, Purchasing

FROM: Anthony P. Robinson, Commissioner of Public Works 

DATE: August 26, 2014

RE: Capital Equipment Purchase – GTB Department
2015 Ford Fusion Hybrid

This letter shall serve as authorization to initiate the purchase order process for one (1) 2015 Ford Fusion Hybrid per the attached quotation for the GTB Department. The equipment is provided by The Cruisers Division under Westchester County Contract # RFB-WC-13149. Total purchase price including options is \$28,452.00.

Funding is available in the 2014 DPW Capital Budget.

We request that this item be prepared for the next meeting of the Town Board scheduled on September 4, 2014.

APR/amg

Attachment