

TOWN/VILLAGE OF HARRISON  
COMPTROLLER'S OFFICE

TO: Ronald Belmont, Supervisor and Members of the Town Board  
FROM: Maureen MacKenzie, Comptroller  
RE: Town Board Meeting of April 28, 2016  
DATE: April 14, 2016

Authorization is requested for Purchasing Department employee Gail Frohlich, to attend the New York State Association of Municipal Purchasing Officials (SAMPO) annual conference in Albany, NY from May 10 through May 13, 2016.

The cost is not to exceed eight hundred and fifty dollars (\$850). Funds are available in budget line item 001-1345-100-0406.

Respectfully submitted,



Maureen Mackenzie