

# MEMORANDUM

TO: Ron Belmont, Supervisor - Mayor  
and Town Board Members

FROM: Gerry Salvo, Superintendent of Recreation

DATE: July 13, 2016

SUBJECT: NRPA Conference & Exposition

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Request for approval for Gerry Salvo, Superintendent of Recreation to attend the National Recreation and Parks Association Annual Conference & Exposition on October 5-8, 2016 to be held in St. Louis MO at a cost for registration and travel expenses not to exceed \$1,745.00. This is a budgeted item.