



E-2
Harrison Public Library

Memo

To: Mayor Ron Belmont and Members of the Town Board
From: Galina Chernykh
CC: Jacqueline Greer, Debra Scocchera
Date: 11/10/2015
Re: Request for approval to upgrade permanent part-time clerk to a full time clerk position

Dear Mayor Belmont and the Members of the Town Board:

The Town Board approval is requested to upgrade Ms. Dawn Forcelli from a permanent part-time clerk to a full time clerk position, with 35 hours work week and annual salary of \$51,580.

Galina Chernykh, Library Director.