

**Harrison Public Library**

# Memo

**To:** Mayor Ron Belmont and Members of the Town Board  
**From:** Galina Chernykh  
**CC:** Jacqueline Greer, Debra Scocchera  
**Date:** 10/27/2016  
**Re:** Request for approval to hire a part-time library clerk

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Dear Mayor Belmont and the Members of the Town Board:

The Town Board approval is requested to hire Mr. Haigis as a part-time availability clerk. The start date is Monday, November 7<sup>th</sup>.

The work week will not exceed 17.5 hours; base pay is \$11.00 per hour.