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*Town Court
of the
Town of Harrison*



E-3
JOSEPH L. CANNELLA
PASQUALE G. GIZZO
Town Justices

JACQUELINE RICCIARDI
Court Clerk

Memorandum

Date: October 14, 2016

To: Supervisor/Mayor Ronald B. Belmont
Councilperson Sciliano
Councilperson Malfitano
Councilperson Amelio
Councilperson Stout

From: Jacqueline Ricciardi, Court Clerk

RE: Request for Approval for the both Harrison Town Justices and the
Court Clerk to Attend Training for Judges and Court Clerks in
New York City (February 2017)

Please consider this a formal request from the Court Clerk for approval to attend the Judicial Training and Court Clerk's Training at the annual Association of Towns Conference in New York City from February 19th, 2017 through February 22nd, 2017. The registration fee for the conference is \$150.00 per person, to be paid from funds in the current budget year (\$450.00 total). Additional costs for the Conference are to be budgeted for in the 2017 budget year.