

E-1

TOWN/VILLAGE OF HARRISON
COMPTROLLER'S OFFICE

TO: Ronald Belmont , Supervisor and Members of the Town Board
FROM: Maureen MacKenzie, Comptroller
RE: Town Board Meeting of September 12, 2016
DATE: August 3, 2016

Authorization is requested to renew the annual contract with Corporate Plans Inc., d/b/a/ CPI-HR, for the purpose of assisting The Town of Harrison with compliance of the Affordable Care Act.

The contract will run from September 2016 until September 2017, at an annual cost of \$14,750. The fee for the 2015/2016 contract was \$16,000.

Funding for this contract is available in budget line 001-1900-100-4407.

The contract has been reviewed by the law department and has been found to be in order.

Kindly authorize the Supervisor to execute this contract.

Respectfully submitted.