



**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



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RECEIVED
2013 APR 12 AM 11:24
TOWN CLERK
HARRISON, N.Y.

DATE: April 12, 2013

TO: Town Board Members
Ron Belmont, Supervisor/Mayor

FROM: Debra Scocchera, Personnel Manager

SUBJECT: **Part-time availability**

Please accept this memorandum as a formal request to add Donna Murani-Buckley to the Part-Time availability list at \$11.00 hourly, for the Municipality building. Donna will be assisting with the Reception duties.

I appreciate your consideration in this matter.

Thank you.