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TOWN/VILLAGE OF HARRISON
INTER-OFFICE MEMORANDUM

TO: RONALD BELMONT, SUPERVISOR AND MEMBERS OF THE TOWN
BOARD

FROM: MAUREEN MACKENZIE, COMPTROLLER

RE: TOWN BOARD MEETING OF JANUARY 17, 2013

DATE: JANUARY 10, 2013

I respectfully request Town Board approval to attend the New York State Conference of Mayors & Municipal Officials Winter Legislative Meeting on February 10-11, 2013.

The conference is being held in Albany, New York.

The cost including registration, room, mileage and meals will not exceed \$750.

Funds are available in budget line 001-1315-100-0406.

Respectfully submitted.