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**Harrison Public Library**

# Memo

**To:** Ron Belmont, Mayor/Supervisor and Members of the Town Board  
**From:** Galina Chernykh  
**CC:** Jacqueline Greer, Debra Scocchera  
**Date:** 2/25/2013  
**Re:** Retirement: Part-time permanent clerk Ann Marie Scheeman

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Please accept this memorandum as a formal request to approve the retirement of part-time permanent library clerk Ann Marie Schneeman. Ms. Schneeman's retirement letter attached for your review.

Galina Chernykh,

Library Director.

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425 Edward Place  
Mamaroneck, NY 10543  
February 14, 2013

Galina Chernykh  
Director  
Harrison Public Library  
Bruce Avenue  
Harrison, NY 10528

Dear Galina,

I have decided to retire from my position with the Town/Village of Harrison and the Harrison Public Library. I have submitted my application to the New York State and Local Retirement System and have indicated to them that my retirement would begin on March 2<sup>nd</sup> of this year. My last day of work will be Friday, March 1, 2013.

I wish you well in all your endeavors for the Harrison Library.

Sincerely,



Ann Marie Schneeman

cc: Debra Scocchera  
Debra A. Leone  
Donna Laygues