

E-5



# TOWN AND VILLAGE OF HARRISON ENGINEERING DEPARTMENT



Alfred F. Sulla, Jr. Municipal Building  
1 Heineman Place  
Harrison, New York 10528

Michael J. Amodeo, P.E., CFM  
Town/Village Engineer

Frank Balbi, P.E., CFM  
Assistant Engineer

February 19, 2013

Supervisor Ron Belmont and  
Members of the Town Board  
Town of Harrison  
1 Heineman Place  
Harrison, New York 10528

Re: Stormwater Pollution Prevention Plan Inspections

Dear Supervisor Belmont and Members of the Town Board:

Town Board authorization is requested for a professional services contract with Alfonzetti Engineering, P.C., for Stormwater Pollution Prevention Plan Inspection Services at a cost not to exceed \$20,000.00. A copy of the proposal is attached for your information.

These inspections are required by the New York State Department of Environmental Conservation and enable us to be in compliance with their requirements.

These services will be paid via claim with funds coming from account # 009-0000-763.

Respectfully submitted

Michael J. Amodeo, P.E., CFM  
Town/Village Engineer

MJA/fmb

Attachment

Cc: Maureen MacKenzie, Comptroller  
Law Department

ALFONZETTI ENGINEERING, P.C.  
P.O. Box 366, Carmel, NY 10512

(914) 469-1750

ALFENG@OPTONLINE.NET

---

Michael J. Amodeo, P.E., CFM  
Town/Village Engineer  
Town and Village of Harrison Engineering Department  
Alfred F. Sulla, Jr. Municipal Building  
1 Heineman Place  
Harrison, New York 10528

February 14, 2013

Re: SWPPP Inspection Proposal  
Town/Village of Harrison, New York

Dear Mr. Amodeo:

I am pleased to provide you with this proposal for inspection services related to Stormwater Pollution Prevention Plans in the Town/Village of Harrison.

**Scope:**

- Review active Storm Water Pollution Prevention Plans (SWPPP) for compliance and obtain an understanding of the activities being conducted at the site.
- Visit each active construction site once every two (2) weeks, and perform a detailed SWPPP inspection.
- Review weekly inspection reports submitted by the Developers Representative.
- Confirm that the developer has conducted a proper site inspection within 48 hours of a rainfall event (2 inches or more).
- Discuss any deficiencies that have been noted with the on-site construction supervisor, as well as the Engineering Department.
- Maintain communication between the site contractor, developer, and the Engineering Department.
- Schedule and/or attend all project related site meetings as necessary.
- Complete and submit to the Engineering Department, a Stormwater Construction Site Inspection Report for each site inspected.

**Compensation**

Compensation for the services outlined in the scope of this proposal will be billed on a time and expense basis and will be billed at the hourly rate of \$80.00. Payment may be made in monthly payments, or other approved payment/time period.

Thank you,

Ralph Alfonzetti, P.E.  
ALFONZETTI ENGINEERING, P.C.

/RA