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**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



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Debra Scocchera
Personnel/Benefits Manager

DATE: November 12, 2013
TO: Ron Belmont Mayor/Supervisor & Town Board Members
FROM: Debra Scocchera, Personnel Manager
SUBJECT: **Part-time Availability**

Please accept this memorandum as a request to hire Amanda Cox to Part-time availability in Central Services at \$12.00 hourly, effective immediately.

I appreciate your consideration in this matter.