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October 25, 2013

Ronald Belmont, Supervisor
Town of Harrison
1 Heineman Place
Harrison, NY 10528

**Re: School of the Holy Child
Application for Amendment to Special Exception Use Permit
Block 601, Lot 4-4.5**

Hon. Supervisor and Members of the Town Board:

This firm represents the School of the Holy Child ("Holy Child"), owner of the above-referenced premises (the "Subject Property"). The property is presently improved by an operating, private, non-profit school.

Holy Child is proposing the following construction activities on its campus:

1. Construction of an approximately 30,000 s.f. Field House (the "Field House");
2. Demolition of an existing 1-1/2 story garage building and, utilizing the existing foundation, construction of a two story design studio (the "Studio");
3. Conversion of an existing gym into an auditorium (the "Auditorium") that will seat approximately 400 people; and,
4. The reconstruction of the athletic field located in the northwest corner of the site ("Ross Field").

Ronald Belmont, Supervisor
Town of Harrison

October 25, 2013
Page 2

The Subject Property is located within the R-1 zoning district. Private, non-profit schools such as Holy Child are a special exception use within the R-1 zoning district. Since the existing use is permitted only by special exception, the proposed construction activities require an amendment to the existing special exception permit. The purpose of this submission is to seek an amended special exception use permit approval from the Town Board.

As you know, your Code's procedure requires that special exception use permits first receive approval by the Planning Board and then ratification of that approval from your Board. On June 4, 2013, we made our initial submission to the Planning Board seeking amended special exception use permit approval. That submission letter with Traffic Study is attached hereto as **Exhibit A**. On September 3, 2013, we amended our application to include the reconstruction of Ross Field. That submission letter, with exhibits, is attached hereto as **Exhibit B**. On October 22, 2013, we received, among others, amended special exception use permit approval from the Planning Board. Accordingly, we now make this submission to your Board seeking amended special exception use permit approval. We respectfully request that you place this matter on your November 7, 2013 Town Board agenda for an initial presentation and the scheduling of the public hearing.

Please don't hesitate to contact me if you require anything further.

Very truly yours,

VENEZIANO & ASSOCIATES

By: 
Kory Salomone, Esq.

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Encls.