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TOWN CLERK
HARRISON, NY.

September 3, 2013

Town-Village of Harrison
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, NY 10528

Dear Supervisor / Mayor Belmont:

REQUEST FOR SPECIAL EVENTS PERMIT

This letter is to request a Special Events Permit to hold a block party on Hess Avenue and close the street during the Block Party. Hess Avenue is a one block street between Coakley and Danner Avenues. This permit is requested for Sunday, September 22nd, from 11- 8 pm.

In addition, we also request that the permit fee be waived for this event.

Upon approval of this request, I will notify the Harrison Police Department and provide a Certificate of Liability Insurance with the Town-Village of Harrison named as additional insured.

I appreciate your help with this matter. If you have any further questions please contact me at 914-381-4038.

Sincerely,



Kevin Bannon
35 Danner Avenue
Harrison, NY 10528