

V-E-7



# HARRISON POLICE DEPARTMENT

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**ANTHONY MARRACCINI**  
*Chief of Police*

March 8, 2013

Mayor Ron Belmont and  
Members of the Village Board  
Village of Harrison  
1 Heineman Place  
Harrison, New York 10528

Re: Sarrazin Architecture PLLC  
Professional Services Contract  
Emergency Operations Center Grant

Dear Mayor Belmont and Members of the Village Board,

Village Board authorization is requested for a professional services contract with Sarrazin Architecture for work related to development of plans and specifications for the construction of the Emergency Operations Center at Police Headquarters at a cost not to exceed \$12,000.00. The specific components of this contract include the following:

Task Description	Total Cost
Engineering and Consulting: Record drawings to document existing condition, schematic design phase, design development phase, permit submission phase, construction documents phase, bidding and negotiation phase, construction phase, structural framing plans, sections.	\$12,000.00

This cost will be covered by both a Federal grant administered through New York State Division of Homeland Security and bonded funding through the Town of Harrison. These funds will also be used to construct an Emergency Operations Center.

I have attached a copy of the proposal for your review.

Further, authorization is requested for the Law Department to review the contract with Sarrazin Architecture PLLC, and upon review the Mayor to execute same.

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**"DEDICATED TO SERVE"**



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Finally, funding for this contract is available in Capital Account # 12PO03.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anthony Marraccini".

Anthony Marraccini  
Chief of Police

AM/kk

Attachment

Cc: Maureen MacKenzie, Treasurer  
Director of Purchasing  
Law Department