

January 4, 2011

TOWN BOARD AGENDA

**MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON,
TO BE HELD AT THE MUNICIPAL BUILDING,
1 HEINEMAN PLACE, HARRISON, NY., IN WESTCHESTER COUNTY,
ON THURSDAY, JANUARY 5, 2012 AT 7:30 PM
EASTERN STANDARD TIME**

**A. REPORT FROM SUPERVISOR BELMONT ON DECISIONS MADE FOLLOWING
THE TOWN BOARD MEETING ON DECEMBER 15, 2011:**

1. Appointment of John Ader to the Part Time Availability List.
2. Settlement of claim (1)
3. Authorization to accept the insurance proceeds for water damage to the West Harrison Fire Department.
4. Approval to amend TBR #2011-396 and authorization to release funds for the Pheasant Ridge Homeowners Association.

FIRST OF THE YEAR RESOLUTIONS

- 1a. Appointment of Stephen Malfitano as Deputy Supervisor for 2012.
- 1b. Designation of Ronald Belmont as Treasurer of the Harrison Public Library.
- 1c. Re-Appointment of Frank Allegretti as Town Attorney.
- 1d. Re-Appointment of Fred Castiglia as Deputy Town Attorney.
- 1e. Re-Appointment of Maureen MacKenzie as Comptroller.
- 1f. Re-Appointment of Robert FitzSimmons as Building Inspector and Acting Fire Marshal.
- 1g. Appointment of Town Clerk Jacqueline Greer as Registrar of Vital Statistics.
- 1h. Re-Appointment of Angela Tamucci as Deputy Town Clerk.
- 1i. Re-Appointment of Deputy Town Clerk Angela Tamucci as Deputy Registrar of Vital Statistics.
- 1j. Re-Appointment of Diana Minishi as Deputy Registrar of Vital Statistics.
- 1k. Appointment of Town Clerk Jacqueline Greer as a Marriage Officer in the Town of Harrison.
- 1l. Re-Appointment of Angela Tamucci as a Marriage Officer in the Town of Harrison.
- 1m. Re-Appointment of Jacqueline Ricciardi as Court Clerk.
- 1n. Re-Appointment of Anthony Marraccini as Chief of Police.
- 1o. Re-Appointment of Michael Amodeo as Town Engineer.
- 1p. Re-Appointment of Anthony Robinson as Commissioner of Public Works.
- 1q. Re-Appointment of Mark Heinbockel as Assessor.
- 1r. Re-Appointment of Nina Marraccini as Director of Community Services.
- 1s. Re-Appointment of Gary Shaw as General Foreman in Central Garage in the Department of Public Works.
- 1t. Re-Appointment of Michael Mauro as General Foreman in Parks & Playgrounds, Division of the DPW.
- 1u. Re-Appointment of Robert Day as General Foreman in Highway Division of the

DPW.

- 1v. Re-Appointment of Councilwoman Marlane Amelio as Town Liaison between the Town of Harrison and the Harrison Emergency Medical Services.
- 1w. Re-appointment of Michael Piccini as Coordinator of Computer Services.
- 1x. Re-appointment of Bharat Pandya as Assistant Systems Analyst-Programmer.
- 1y. Re-appointment of Ben DeFonce as Veterans' Officer.
- 1z1. Affirmation of the Powers and Duties of the Comptroller.
- 1z2. Re-statement that all employees are assigned to Various Departments for budget purposes only.
- 1z3. Affirmation that the regular meetings of the Town Board shall be held the first and third Thursday of the month, in the Municipal Building or other public buildings with access for the handicapped, in the downtown, West Harrison or Purchase areas of the Town.
- 1z4. Rules for proper conduct at Town Board Meetings.
- 1z5. Re-affirming the rules of proper conduct at Public Hearings.
- 1z6. Re-affirmation of the procedures for transcription of the Town Board Meetings.
- 1z7. Re-affirmation of the procedure for authorized signatures.
- 1z8. Re-affirmation of the procedures for signatures of payroll checks by facsimile as produced by a "checksigner" machine.
- 1z9. Designation of certain banks as depositories of the Town of Harrison.
- 1z10. Designation of the Journal News and the Harrison Report as the official newspapers of the Town of Harrison.
- 1z11. Re-affirmation of the depositories for the office of the Receiver of Taxes.
- 1z12. Re-affirmation of the duties of the Receiver of Taxes.
- 1z13. Re-affirming the regulation that the Receiver of Taxes must deposit any and all payments within twenty-four hours of receiving same.
- 1z14. Appointment of Police Fund Officers: Supervisor Belmont, Councilmen Cannella and Sciliano.
- 1z15. Re-affirmation of the procedures for preparation of Agendas for the Town Board Meetings.
- 1z16. Re-affirmation of the requirements for public liability insurance from all independent contractors.
- 1z17. Re-affirming the duties of Department Heads who receive monies.
- 1z18. Re-affirmation of the responsibility of the Commissioner of Public Works to remove snow from all public parking areas controlled by the Town.
- 1z19. Re-affirmation of the required procedures for funding of Public Works projects.
- 1z20. Re-affirming the required procedures for the purchase of commodities, equipment or goods, with adjusted parameters.

END OF FIRST OF YEAR RESOLUTIONS

B. CORRESPONDENCE AND REPORTS:

- 1a. Monthly report by the Chief of Police for November 2011.

1b. Monthly report by the Commissioner of Public Works for November 2011.

C. PUBLIC HEARING:

None

D. PERSONNEL:

1. Request by Chief of Police Anthony Marraccini for approval for P.O. Michael DiLauria to attend the Glock Armorer's Course at the New York State University Police, in Farmingdale, New York, on February 14, 2012, at a cost of \$195. This is a budgeted item.

E. ACTIONS AND RESOLUTIONS:

1. Request by Director of Community Services Nina Marraccini for authorization to accept two (2) anonymous donations for the Harrison Food Pantry, totaling \$125.

2a. Request by Comptroller Maureen MacKenzie for approval for Budget Transfers. **(Back up to follow)**

2b. Request by the Comptroller for authorization to accept donations for the Holiday Project. **(Back up to follow)**

3. Request by Joseph Bilotto, Chief Operating Officer for the Harrison EMS for approval for their first installment payment in the amount of \$125,000. **(No back up)**

4. Request by Town Attorney Frank Allegretti for approval for the following Service Agreements for Year 2012:

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| Friends of the Opera | \$ 2,500 |
| Harrison Children's Center | \$20,000* |
| Harrison Council for the Arts | \$ 3,000 |
| Harrison Youth Council | \$57,000* |
| Purchase Free Library | \$211,277 |
| Water Dist. #1, Fire Protection #5 | \$33,100 |
| Water Dist. #3, Fire Protection with the City of Rye | \$25,685* |
| Harrison Volunteer Ambulance Corp. | \$500,000* |

Further requested, that upon Board approval, the Town Attorney's office is authorized to prepare the Agreements and the Supervisor to execute same.

*Subject to receipt of Certificate of Insurance.

LATE

ITEM: 5. Request by Chief of Police Anthony Marraccini for approval to purchase two (2) sets of the "Codes of New York State" Books at a cost of \$1,125. These books will be utilized for training and reference material.

F. OLD BUSINESS:

G. MATTERS FOR EXECUTIVE SESSION: