

HARRISON PARKING AUTHORITY CODE OF ETHICS

Adopted December 14, 2006

ARTICLE I

Standards

SECTION 1. DECLARATION OF POLICY

The proper operation of the Harrison Parking Authority requires that its officers and employees be independent, impartial and responsible to the people of Harrison; that public office not be used for personal gain; that public officers and employees maintain the highest standards of morality and discharge faithfully the duties of their office, regardless of personal consideration; and that the public has confidence in the integrity of its government and the officers and employees thereof. Public Authorities Law section 2824 also requires adoption of a Code of Ethics. In recognition of these goals, there is hereby established a Code of Ethics for all officers and employees of the Harrison Parking Authority. In the event of any conflict between the provisions of this Code and the provisions of Article 18 of the General Municipal Law, the latter shall control.

SECTION 2. DEFINITIONS

When used in this chapter and unless otherwise expressly stated or unless the context otherwise requires, the following terms shall have the meanings indicated:

CONTRACT - Any claim, account or demand against or agreement with the Harrison Parking Authority, express or implied, and shall include the designation of a depository of public funds and the designation of an official newspaper.

HARRISON PARKING AUTHORITY - the public authority known as the Harrison Parking Authority.

INTEREST - A pecuniary or material benefit accruing to an officer or employee as the result of a business or professional transaction with the Harrison Parking Authority. For the purposes of this chapter, an officer or employee shall be deemed to have an "interest" in the affairs of his spouse, minor children and dependents; a firm, partnership or association of which such officer or employee is a member or employee; a corporation of which such officer or employee is an officer, director or employee; and a corporation any stock of which is owned or controlled, directly or indirectly, by such officer or employee.

OFFICER or EMPLOYEE - Any officer or employee of the Harrison Parking Authority, whether paid or unpaid, including members of any board, commission or other agency thereof.

TOWN OF HARRISON - The Town of Harrison, a municipal corporation, and the geographical environs thereof where the context warrants, and said corporation shall include any agency, authority, board, bureau, commission, department, office, entity or other subdivision of local municipal government and any fire protection district, park, parking, recreation, sewer, sidewalk, street, water or other improvement district of the Town of Harrison created by law or having any personnel or governing body appointed by the Supervisor or Town Board. However, the "Town of Harrison" shall not include the Westchester Joint Water Works, except any member of the

Board of the Westchester Joint Water Works appointed by the Supervisor or Town Board of the Town of Harrison.

SECTION 3. CONFLICTS OF INTEREST

An officer or employee of the Harrison Parking Authority should endeavor to pursue a course of conduct which will not raise suspicion among the public that he is likely to be engaged in acts that are in violation of his trust.

No officer or employee of the Harrison Parking Authority shall:

A. Knowingly have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction or professional activity or incur any obligation of any nature which is in conflict with or might reasonably tend to conflict with, the proper discharge of his duties in the public interest.

B. Act as attorney, director, broker, agent, representative or employee for any person, firm or corporation interested, directly or indirectly, in any manner whatsoever, in business or professional dealings with the Harrison Parking Authority unless full disclosure is made as to such interest to the Harrison Parking Authority Board, in writing, and such officer or employee disqualifies himself from acting in his official capacity in matters affecting such person, firm or corporation.

C. Accept other employment or engage in any business transactions or have any interest, directly or indirectly, which conflicts with the proper discharge of public duties.

SECTION 4. REPRESENTATION OF PRIVATE INTERESTS

No officer or employee of the Harrison Parking Authority should engage in any transaction as representative or agent of the Harrison Parking Authority with any business entity in which he or she has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of his official duties. No officer or employee of the Town or the Harrison Parking Authority shall, directly or indirectly, represent private or public interests before any department, office or agency of the Harrison Parking Authority nor represent private interests, directly or indirectly, in any action or proceeding against the interests of the Harrison Parking Authority or any litigation to which the Harrison Parking Authority is a party. This shall not, however, preclude any officer or employee from appearing in the performances of public or civic obligations.

SECTION 5. DISCLOSURE OF INTEREST IN PENDING LEGISLATION

Any member of the Harrison Parking Authority Board who has a direct or indirect financial or other private interest in any matter before the Harrison Parking Authority Board, or any officer or employee who has a direct or indirect financial or other private interest in any matter before the Harrison Parking Authority Board and who participates in the discussion before, makes a recommendation to, or gives an opinion to the Harrison Parking Authority Board on that matter shall publicly disclose on the official record of the Harrison Parking Authority Board the nature and extent of such interest.

SECTION 6. ACCEPTANCE OF GIFTS AND FAVORS

No officer or employee of the Harrison Parking Authority, whether paid or unpaid, shall accept any valuable gift, whether in the form of service, loan, thing or promise, or any other form, from any person, firm or corporation which, to his or her knowledge, is interested, directly or indirectly, in any matter whatsoever in business dealings with the Harrison Parking Authority; nor shall any such officer or employee accept any gift, favor, or thing of value that may tend to influence him or her in the discharge of his or her duties or grant, in the discharge of his or her duties, any improper favor, service or thing of value.

SECTION 7. INTERESTS IN CONFLICT WITH OFFICIAL DUTIES

An officer or employee of the Harrison Parking Authority shall abstain from making personal investments in enterprises which he or she has reason to believe may be directly involved in decisions to be made by him or her or which will otherwise create conflict between his or her public duty and his or her private interest and shall refrain from passing upon any questions in which he or she or any member of his or her immediate family has an interest which might reasonably be deemed to create such a conflict.

SECTION 8. DISCLOSURE OF CONFIDENTIAL INFORMATION

A. No officer or employee of the Harrison Parking Authority, whether paid or unpaid, shall accept employment or engage in any business or professional activity which will require him or her to disclose confidential information which he or she has gained by reason of his or her official position or authority.

B. No officer or employee of the Harrison Parking Authority shall disclose confidential information acquired by him or her in the course of his or her official duties or use such information to further his or her personal interests or the private interests of others.

SECTION 9. INCOMPATIBLE EMPLOYMENT

No officer or employee of the Harrison Parking Authority shall accept other employment which will impair his or her independence of judgment in the exercise of his or her official duties. Nothing shall prevent a Town or Village of Harrison officer or employee from holding the comparable office with the Harrison Parking Authority.

No officer or employee of the Harrison Parking Authority employed on a full-time basis nor any firm or association of which such an officer or employee is a member nor corporation a substantial portion of the stock of which is owned or controlled directly or indirectly by such officer or employee, should sell goods or services to any person, firm, corporation or association which is licensed or whose rates are fixed by the Harrison Parking Authority.

SECTION 10. UNWARRANTED PRIVILEGE OR INFLUENCE

A. No officer or employee of the Harrison Parking Authority shall use or attempt to use his or her official position to secure unwarranted privileges or exemptions for himself or herself or others or grant any special consideration, treatment or advantage to any citizens beyond that which is available to every other citizen.

B. No officer or employee of the Harrison Parking Authority shall, by his or her conduct, give reasonable basis for the impression that any person can unduly influence him or her improperly

or enjoy his or her favor in the performance of his or her official duties or that he or she is affected by kinship, rank, position or influence of any party or person.

SECTION 11. USE OF TOWN EMPLOYEES' SERVICES OR PUBLIC PROPERTY; POLITICAL CONTRIBUTIONS; POLITICAL LEADERSHIP.

A. No officer or employee of the Harrison Parking Authority shall direct or cause any officer or employee of the Town or the Harrison Parking Authority to do or perform any service or work outside of public work or employment or accept any such service or work, nor shall any officer or employee of the Town of Harrison or Harrison Parking Authority offer to perform any such service or work for such officer or employee.

B. No officer or employee of the Town of Harrison or Harrison Parking Authority shall request or permit the use of Harrison Parking Authority-owned vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally or are provided as policy for the use of such officer or employee in the conduct of official business.

C. No officer or employee of the Harrison Parking Authority shall solicit or be solicited, directly or indirectly, to contribute, donate, give or grant any monies or property to any Town of Harrison political party, political campaign, or political office.

D. No officer or employee of the Harrison Parking Authority shall, while holding such office or so employed, be an Officer or District Leader of any political party or an Officer of any political club in the Town of Harrison.

SECTION 12. FUTURE EMPLOYMENT

No officer or employee of the Harrison Parking Authority shall solicit, negotiate for or promise to accept employment by any person, firm or corporation with which he or she or his or her department, office or agency is engaged on behalf of the Harrison Parking Authority, in the transaction of business which is or may be affected by his or her official action.

SECTION 13. MULTIPLE OFFICES

No person may serve as a Member of the Harrison Parking Authority Board and, during the same time period, also serve as a Member of the Architectural Review Board, the Planning Board, the Board of Assessment Review, or the Zoning Board of Appeals.

SECTION 14. DISTRIBUTION OF CODE OF ETHICS

The Harrison Parking Authority Clerk shall cause a copy of Article 18 of the General Municipal Law and this Code to be distributed to every officer and employee of the Harrison Parking Authority.

SECTION 15. PENALTIES FOR OFFENSES

A. Any violation of the provisions of this Code shall constitute cause for removal from office or employment or other disciplinary action as provided by Law.

B. Any person who shall knowingly and intentionally violate any of the foregoing provisions of this Code shall, upon conviction thereof, forfeit his office and be punished for and as a misdemeanor.

ARTICLE II

SECTION 16. Board of Ethics

A. In accordance with Section 808 of the General Municipal Law of the State of New York, the Town of Harrison shall act as the Board of Ethics for the Harrison Parking Authority.

SECTION 17. ADVISORY OPINIONS

The Town of Harrison Board of Ethics shall render advisory opinions of specific situations to officers and employees of the Harrison Parking Authority with respect to Article 18 of the General Municipal Law and any Code of Ethics adopted pursuant thereto. Such advisory opinions shall be rendered pursuant to the written request of any such officer or employee under such rules and regulations as the Harrison Parking Authority Board may deem advisable and shall have the approval of the Harrison Parking Authority Board; and - the opinions of the Board shall be confidential, and in no event shall the identity of the officer or employee be disclosed except to the Board of the Harrison Parking Authority.