

Westchester County Sewer District Septic Service Reimbursement Form

This request is for

☐ Pump-out ☐ Inspection ☐ Both

Property owner's name _____

Property street address _____

Municipality _____ Zip Code _____

Phone number _____

Email address (optional) _____

Property owner's mailing street address for reimbursement (if different from above) _____

Municipality _____ Zip Code _____

Name of municipality to which you pay taxes _____

Property section, block and lot (if known) _____

For Pump-outs

Cost of pump-out _____ Date of pump-out _____

Westchester County DOH license no. _____

Name of septic collector _____

For Inspections

Cost of inspection _____ Date of inspection _____

Westchester County DOH license no. _____

Name of septic contractor _____

OR

Name of NYS-licensed professional engineer or registered architect. _____

Use the checklist to make sure that your application is complete. Then mail it to:

Septic Pump-Out
Reimbursement Program
Westchester County Department
of Environmental Facilities
270 North Avenue, 6th Floor
New Rochelle, NY 10801



Robert P. Astorino, Westchester County Executive

**Do you pay
Westchester
County
sewer taxes
but have
a septic
system?**

*A new Westchester County
law could entitle you
to be reimbursed for
septic system
maintenance work.*

If your property is in a county sewer district and you pay county sewer taxes but you have a septic system, a new Westchester County law could help cover the cost of your septic tank pump-out and/or inspection. Work must be performed from September 3, 2008 until September 2, 2014. This law applies to both residential and commercial properties.

Who can pump out my septic system?

Only a septic collector who is licensed by the county Department of Health can pump out your septic system.

For a list of licensed septic collectors, go to westchestergov.com/health. Click on the A-Z guide under S for Septic Systems and click on the link for *licensed septic collectors*. Or call 211 for the listing.

Who can inspect my septic system?

A professional engineer, a registered architect licensed by the New York State Education Department or a septic system contractor licensed by the Westchester County Department of Health.

For a list of professional engineers and registered architects, go to www.op.nysed.gov/opsearches.htm.

For a list of septic contractors, go to westchestergov.com/health. Click on A-Z guide under S for Septic Systems and click on the link for *licensed septic contractors*. Or call 211 to receive the listing.

How do I file a claim?

See checklist and fill out the reimbursement form on the back.

How much am I eligible for?

As of September 3, 2008, if your property fits the criteria, you can be reimbursed by Westchester County for up to \$300 every three years for a pump-out of your septic tank. You can also be reimbursed for up to \$275 every six years for a septic system inspection. Initially, you may choose to do the inspection and pump-out at the same time.

How do I know if my property is in a county sewer district?

Go to the county's interactive website: www.westchestergov.com/map. Put in your address, and then select "Find a County Sewer District." You can also call 211 to get the same information.

Reimbursement Checklist for Pump-outs & Inspections

A. Pump-outs

If you're seeking reimbursement for a septic tank pump-out, you must include:

- ☐ A copy of your paid invoice for services performed between September 3, 2008 and September 2, 2014
- ☐ A copy of your most recent property tax bill with proof of payment from your municipal Tax Receiver showing that your property is subject to Westchester County Sewer District taxes
- ☐ The completed reimbursement form

B. Inspections

If you're seeking reimbursement for a septic system inspection, you must include:

- ☐ A copy of your paid invoice for services performed between September 3, 2008 and September 2, 2014
- ☐ A copy of your completed inspection form
- ☐ A copy of your most recent property tax bill with proof of payment from your municipal Tax Receiver showing that your property is subject to Westchester County Sewer District taxes
- ☐ The completed reimbursement form.

Reimbursement will not be processed if any information is missing. Don't forget to keep a copy for your own records.