

TOWN/VILLAGE OF HARRISON
COMPTROLLER'S OFFICE

TO: Ronald Belmont, Supervisor and Members of the Town Board
FROM: Maureen MacKenzie, Comptroller
RE: Town Board Meeting of April 11, 2019
DATE: April 2, 2019

Authorization is requested for purchasing employees Gail Frohlich and Opal McLean-Douglas, to attend the New York State Association of Municipal Purchasing Officials (SAMPO) annual conference in Albany, NY from April 29 through May 2, 2019.

The cost is not to exceed One Thousand Five Hundred Dollars (\$1,500.00), funds are available in budget line item 001-1345-100-0406.

Respectfully submitted,



Maureen MacKenzie