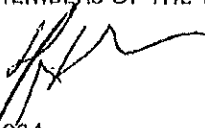


TOWN OF HARRISON
COMPTROLLER'S OFFICE

D-4

TO: RICHARD DIONISIO, SUPERVISOR AND MEMBERS OF THE TOWN BOARD

FROM: MAUREEN MACKENZIE, COMPTROLLER 

RE: TOWN BOARD MEETING OF APRIL 17, 2024

DATE: April 4, 2024

Approval is requested for the renewal of the contract with Michael Stapelton Associates, LTD., d/b/a MSA Secutity (MSA), for Security Services.

The contract covers the SmartTech Remote Screening System in the lobby at 1 Heineman Place, that x rays persons belongings upon entering the building.

As was the last contract, the period for this contract will run for three years. The total cost of this three year contract is \$24,605.97. The previous three year contract was for \$22,517.95, an increase over the three year period of \$2,088.02,

The contract is awarded through GSA Contract No. GS-07F-0741N.

Funding for this contract is available in budget line 001-1900-100-4407 Town Special Services.

The contract has been reviewed by the Law Department and found to be in order.

Kindly approve the Supervisor to be able to execute said contract.

Respectfully submitted.

**ADDENDUM NO. 2
TO
SECURITY SERVICES AGREEMENT**

THIS ADDENDUM NO. 2 TO THE SECURITY SERVICES AGREEMENT ("**Addendum 2**") is entered into by and between Town of Harrison ("**Client**") and Michael Stapleton Associates, Ltd. d/b/a MSA Security ("**MSA**") dated March 1, 2024 ("**Addendum 2 Effective Date**"). This Addendum 2 is governed by the terms and conditions of that certain Security Services Agreement dated November 20, 2017 in effect between Client and MSA (the "**Agreement**"). Capitalized terms used in this Addendum 2 not otherwise defined shall have the meanings given to them in the Agreement.

WHEREAS, Client and MSA desire to amend the Agreement in certain respects.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and for other and good and valuable consideration, the receipt and sufficiency of which are hereby conclusively acknowledged, the parties hereto hereby covenant and agree as follows:

1. The Term of the Agreement shall commence on the Addendum 2 Effective Date for a period of 36 months, through February 28, 2027 and includes SmartTech@ Subscription scope of services and fees as stipulated to the Schedules attached to this Addendum 2 hereto.
2. Schedule A "Explosive Screening Services" to the Agreement is deleted in its entirety and replaced with a new Schedule A as attached to this Addendum 2 hereto.
3. Schedule B "Fees" to the Agreement is deleted in its entirety and replaced with a new Schedule B as attached to this Addendum 2 hereto.
4. Notwithstanding anything to the contrary in this Addendum 2, all other terms and conditions of the Agreement shall remain in full force and effect.

Except as expressly amended hereby, the Agreement remains in full force and effect in accordance with its terms. In the event of a conflict, inconsistency or ambiguity between the terms and conditions of this Addendum 2 and the Agreement, the terms and conditions of this Addendum 2 shall govern and control.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties have caused their authorized representatives to execute and deliver this Addendum 2 effective as of the Addendum 2 Effective Date written above.

TOWN OF HARRISON

Signature: _____

Name:

Title:

**MICHAEL STAPLETON ASSOCIATES, LTD.
D/B/A MSA SECURITY**

Signature: _____

Name: Michael Kennedy

Title: Chief Administrative Officer

SCHEDULE A

EXPLOSIVE SCREENING SERVICES

I. SmartTech ® Remote Screening System(s):

Total Number Provided: 1

Screening Coverage: 24 hours per day, 7 days per week

Installation

X-Ray Machine	Ownership (Leased, Purchased, Retrofit)	Facility
Client-Owned X-Ray Machine Hi-Scan 5030sl Serial # 148167 (GSA Contract No. GS-07F-0741N)	Retrofit	1 Heineman Place Harrison, NY 10528

II. Leased Equipment:

None

III. Purchased Equipment:

None

IV. Maintained Equipment; Maintenance Services:

None

V. Training Services:

Upon Client request, MSA will provide training for screening staff that covers SmartTech Operation and Basic X-Ray Interpretation at the GSA rate of \$1,058.54 per training session, not including travel expenses for MSA personnel conducting training outside the New York metropolitan area. Such reasonable travel expenses for MSA personnel conducting SmartTech Operation and Basic X-Ray Interpretation training shall be subject to Client pre-approval. Approved travel expenses shall be charged to Client on a "pass through" basis at time of invoicing.

VI. Other:

Inclusion on MSA Security's Explosives Digest email distribution list.

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SCHEDULE B

Fees

I. Explosive Screening Services and Equipment

ITEM	FACILITY	QUANTITY	GSA ANNUAL SMARTTECH® SUBSCRIPTION RATE	36 MONTH TOTAL
SmartTech® Subscription Client-Owned X-Ray Machine Hi-Scan 5030si Serial # 148167 (GSA Contract No. GS-07F-0741N)	1 Heineman Place Harrison, NY 10528	1	<u>Year One</u> (3/1/2024 – 2/28/2025) \$7,960.78 <u>Year Two</u> (3/1/2025 – 2/28/2026) \$8,199.60 <u>Year Three</u> (3/1/2026 – 2/28/2027) \$8,445.59	\$24,605.97