

TOWN/VILLAGE OF HARRISON
COMPTROLLER'S OFFICE

TO: Richard Dionisio, Supervisor and Members of the Town Board

FROM: Maureen MacKenzie, Comptroller

RE: Town Board Meeting of April 17, 2024

DATE: April 5, 2024

Authorization is requested for purchasing employee Gail Frohlich to attend the New York State Association of Municipal Purchasing Officials (SAMPO) annual conference in Lake George, NY from May 8 through May 10, 2024.

The cost is not to exceed nine hundred dollars (\$900.00), funds are available in budget line item 001-1345-100-0406.

Respectfully submitted,

Maureen MacKenzie

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