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**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528

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DATE: November 24, 2021

TO: Ron Belmont, Supervisor/Mayor
Town Councilmen

FROM: Debra Scocchera, Personnel/Benefits Manager
cc: Gerry Salvo, Superintendent of Recreation

SUBJECT: Recreation Department - Promotion

Please accept this memorandum as formal request to make the Contingent Permanent promotion of Mary Ann Riccobono, to the position of Office Assistant Automated, effective December 3, 2021, at the annual salary of \$51,480.00, off of Civil Service Eligibles list 02-140.

I appreciate your consideration in this matter.

Thank you.