

E-5

## MEMO

11/25/19

Members of the Town Board:

Authorization is requested for Director of Community Services, Nina Marraccini, and Assistant, Monika Shkreli, to attend United Way's Women's Leadership Council Breakfast on December 10, 2019 at Tappan Hill.

The cost is not to exceed Two Hundred and Fifty Dollars (\$250.00); funds are available in budget line item 001-6989-100-0406.

Thank you,

Nina Marraccini

Director of Community Services

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2019 NOV 25 P 4:38  
TOWN CLERK  
TAPPAN, NY