

HARRISON DEPARTMENT OF PUBLIC WORKS

Town and /Village of Harrison
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528

Christopher Park
General Foreman, DPW



April 1, 2023

DPW Permit Fee Increases

Dear Applicant:

The Department of Public Works established the Fee Based Road Opening Permit Program in 2008. The program was designed to establish fees based on the linear feet of work to be performed plus a calculation for a performance bond to be held during the completion of the work. The bond was released following a final inspection of the roadway restoration.

Effective April 1, 2023, the Town of Harrison is instituting a revised permit fee and bond structure for all Road Opening Permits, as well as revised restoration requirements. The new fee schedule takes into account the number and complexity of project inspections and the actual costs associated with infrastructure construction and restoration.

The new fee structure is based on project limits as determined by a site inspection and will include the total square footage of the area to be restored. Further, the performance bond will be held for 3 months following final inspection and must be replaced with a maintenance bond valued at 50% of the performance bond. The performance bond will be released when the maintenance bond is received and approved by the Law Department. The maintenance bond will be held for a period of one year.

The attached documents outline the revisions to the permit fees and bond structure. The revised restoration requirements will be sent prior to the lifting of the moratorium on Monday, April 10, 2023

We appreciate your cooperation as we transition to the new program. Feel free to reach out to me should you have any questions.

Sincerely yours,

Christopher Park
DPW General Foreman

CP/fmb

Attachments

Town and Village of Harrison
DPW Permit Fee Schedule
Effective April 1, 2023

Type - NONREFUNDABLE	Unit	Rate
Application Fee	Each	\$200.00
Disturbance Fee (Roadway and Shoulder) - Less than 425sf - \$150 minimum	S.F.	\$0.35
Sidewalk/Curb Disturbance or Creation	L.F.	\$6.00
Sewer Connection	Each	\$350.00
Drainage Connection	Each	\$150.00
Roadway/Sidewalk Obstruction	L.F.	\$25.00
Above Ground Facility/Planting/Removal	Each	\$150.00
Sewer/Drainage Video Inspection per 5 segments or parts	Each	\$150.00
Subtotal Permit Fees		

Type - REFUNDABLE BOND	Unit	Rate
Roadway	S.F.	\$12.00
Sidewalk	L.F.	\$150.00
Concrete Curbing	L.F.	\$40.00
Sidewalk Ramp	Each	\$1,500.00
Trench Backfill - width of roadway	L.F.	\$50.00
ROW Disturbance - width x property line to curb	S.F.	\$2.50
Obstruction	L.F.	\$25.00
Above Ground Facility/Planting/Removal	Each	\$100.00

Maintenance Bond (50% of Performance Bond)		
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