

August 29, 2022

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Town-Village of Harrison
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, NY 10528

Dear Supervisor/Mayor Dionisio:

REQUEST FOR SPECIAL EVENTS PERMIT

This letter is to request a Special Events Permit to hold a block party on Hess Avenue and close the street during the Block Party. Hess Avenue is a one block street between Coakley and Danner Avenues. This permit is requested for Sunday, October 16th, from 11am to 7pm. All residents affected by the closure have been notified and are on board with the request.

In addition, we all request that the permit fee be waived for this event.

Upon approval of this request, I will notify the Harrison Police Department and provide a Certificate of Liability Insurance to the Town-Village of Harrison.

Thank you so much for all your help with this. We are very much looking forward to the event. If you have any questions you can reach me at 914-960-0691.

Sincerely,



Megan Darrell
36 Coakley Avenue
Harrison, NY 10528