



## Permit Actions Town of Harrison

Permit Number: 23-41056

Description: ANNUAL WALK 6-3-2023

Block/Lot: 0631.-5

Applied: 4/24/2023

Approved:

Issued:

Finalized:

Owner: MANHATTANVILLE COLLEGE

Status: PENDING

Site Address: 2900 PURCHASE ST

Parent Permit:

City, State Zip Code: PURCHASE, NY 10577

Parent Project:

Contractor: ALS ASSOCIATION OF GREATER NY

E-10

Details:

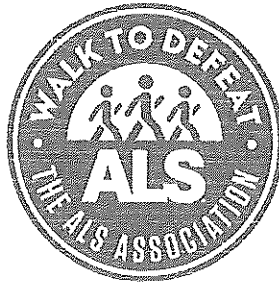
### LIST OF ACTIONS

DATE OPENED	DATE COMPLETED	TYPE	STAFF
4/24/2023		REFERRED TO TOWN BOARD FOR APPROVAL	SUZANNE FULLER

Notes:

PLEASE SEE THE ATTACHED APPLICATION SEEKING APPROVAL FOR A SPECIAL EVENT PERMIT. FURTHER REQUEST TO HAVE THEIR FEE WAIVED. INSURANCE WILL BE PROVIDED BEFORE THE EVENT.





April 14, 2023

To Whom It May Concern at the Town of Harrison, NY,

Please accept this letter as an addendum for the Special Event Permit Application regarding our fundraising walk to be held this year on June 3, 2023 on the grounds of Manhattanville College. Walk to Defeat ALS is the walk program for the ALS Association.

We have arranged with the staff at Manhattanville College to hold the event at Damman Field on-campus. It's a basic charity walk. We will have about 700 people park on-site, gather in an open field, listen to some music, eat wrapped breakfast items, they'll walk on a route contained within the campus borders, return to the field, and leave. Same day pop-up tent and table set-up. The walkers arrive around 9:30, the walks starts at 11:00, and the event usually ends around 12:30 with event breakdown to immediately follow. We have our own 10' x 10' pop-up tents. The walk is rain or shine. We bring fire extinguishers to all events. We have also called the Harrison First Aid squad, who will have an ambulance stationed on-site.

The ALS Association has an umbrella insurance policy and we will be providing copies to the Town and to Manhattanville College to name them both as additionally insured.

Since this is a non-profit event for a particularly worthwhile cause, we request that any permit fees be waived. Please contact me with any questions or requests for additional information: 973-489-7232. Thank you for your time and consideration of this terrific event.

Best Regards,

A handwritten signature in black ink, appearing to read "Dave Popkin", with a long, sweeping horizontal line extending to the right.

Dave Popkin, Director

Walk to Defeat ALS (ALS Association Greater New York Chapter)

**TOWN/VILLAGE OF HARRISON**  
**Building Department**  
**SPECIAL EVENT PERMIT APPLICATION**

FOR OFFICIAL USE ONLY	
Permit #	_____
Date:	_____
Amount	_____
Receipt #	_____

**PURSUANT TO CHAPTER 106, BUILDING PERMIT FEE; OUTDOOR ASSEMBLIES,  
OF THE CODE OF THE TOWN/VILLAGE OF HARRISON, NY**

The installation of all temporary structures shall be secured and clearances for exiting shall comply with Section 765.3C of the Uniform Code of the State of New York.

PROPERTY LOCATION Manhattanville College

BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

OWNER: Manhattanville College PHONE (914) 694-2200

ADDRESS: 2900 Purchase St, Purchase, NY 10577

EVENT HOLDER ALS Assoc. of Greater NY PHONE (212) 720-3052

ADDRESS: 42 Broadway - Suite 1724, New York, NY 10004

DATE(S) OF EVENT: 6/3/23

DESCRIPTION OF EVENT: Fundraising walk. Annual event -  
Walk to Defeat ALS.

**PLEASE SUBMIT THE FOLLOWING:**

[ ☐ ] 4A SITE PLAN SHOWING THE LOCATION OF ALL TENTS, GRANDSTANDS, BLEACHERS, CONCESSION STANDS, STAGES AND PARKING FACILITIES.

[ ☒ ] SPECIAL INDEMNIFICATION FORM (ATTACHED)

[ ☐ ] LIABILITY INSURANCE

[ ☐ ] PERMIT FEE OF \$500.00 - letter asking for waiver

PLEASE NOTE: THAT AN ELECTRICIAN MUST FILE FOR AN ELECTRICAL PERMIT FOR TEMPORARY LIGHTING, GENERATORS, ETC. THE INSTALLATION OF ANY TENTS MUST BE FILED WITH THE BUREAU OF FIRE PREVENTION.

ALL APPLICANTS MUST CONTACT THE HARRISON POLICE DEPARTMENT FOR A PRE-PLANNING CONFERENCE.

Dave Popkin (event manager) **AFFIDAVIT** \_\_\_\_\_ being duly sworn,  
(Owner, Lessee, or Agent)  
deposes and says that: Manhattanville College is the owner in fee of the  
premises to which this application applies; that he/she (the applicant) is duly authorized to make this  
application; and that the statements contained herein are true to the best of his/her knowledge and belief.

Sworn to before me this 14  
day of April 2023.

BERNITA MIMS-HAREWOOD  
NOTARY PUBLIC OF NEW JERSEY  
Commission # 2313069  
My Commission Expires 5/1/2024

[Signature]  
(Signature of Applicant)

[Signature]  
(Notary Public)

**FOR OFFICE USE ONLY:**

[ ☐ ] TOWN BOARD APPROVAL

[ ☐ ] HARRISON POLICE DEPARTMENT APPROVAL



**TOWN OF HARRISON  
VILLAGE OF HARRISON**

ALFRED F. SULLA, JR. MUNICIPAL BUILDING  
1 HEINEMAN PLACE  
HARRISON, NEW YORK 10528

Telephone: (914) 835-2000



**Special Event Indemnification, Release and Discharge Agreement**

ACS Assoc. Greater NY, (hereinafter "Indemnitor") agrees to protect, defend, indemnify and hold the Town of Harrison and the Village of Harrison, their officers, agents and employees free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind of character in connection with or arising, directly or indirectly, out of the Indemnitor or any participant at any event held or sponsored by the Indemnitor's use of the Town of Harrison's right-of-ways, roads, sidewalks, property, or facilities of any kind. Without limiting the generality of the foregoing, all such claims, etc., relating to personal injury, death, damage to property, defects in material, workmanship, actual or alleged infringement on any other tangible or intangible personal property or property right, or any alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

The Indemnitor, further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent. In any case in which such indemnification would violate Section 5-322.1 of the New York General Obligations Law, or any other applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the owner for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the owner or its employees.

In consideration of the Town permitting the Special Event, I, for myself, my organization, my executors, administrators, and our respective successors and assignees, do hereby release and discharge the Town & Village of Harrison, and its representatives, officers, employees, agents and successors and assigns from all claims, damages, demands, action and causes of actions whatsoever, in any manner arising growing out of or concerning the special event.

By: [Signature]

Authorized Signature

Title: Event Manager

Organization: ACS Assoc. Greater NY

STATE OF NEW YORK )  
COUNTY OF WESTCHESTER ) ss:

On the 14 day of April, in the year 2023, before me, the undersigned, personally appeared                      personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

[Signature]  
Notary Public

BERNITA MIMS-HAREWOOD  
NOTARY PUBLIC OF NEW JERSEY  
Commission # 2313069  
My Commission Expires 5/1/2024

**WESTCHESTER**  
**Manhattanville College**  
**Purchase, NY 10577**

