

HARRISON DEPARTMENT OF PUBLIC WORKS

Town and /Village of Harrison
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528

Christopher Park
General Foreman, DPW



March 1, 2024

Supervisor Richard Dionisio and
Members of the Town Board
Town of Harrison
1 Heineman Place
Harrison, New York 10528

E-12

Re: Resurfacing Work at Harrison Meadows

Dear Supervisor Dionisio and Members of the Town Board:

Town Board authorization is requested for the Purchasing Department to issue a Purchase Order payable to Westchester Hills Landscaping, at an amount not to exceed \$127,858.00. The work tasks included in this authorization include the milling and paving of 13,126 sq. ft of golf cart pathways and the resurfacing of the existing basketball court. A copy of the proposal is attached for your information and review.

Funding for this work is available in Harrison Meadows Country Club account 019-7030-100-0407.

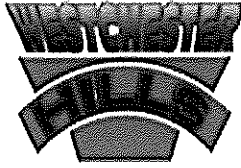
Respectfully submitted,

Christopher Park
DPW General Foreman

CP/fmb

Attachment

Cc: Maureen MacKenzie, Comptroller
Purchasing Department



Westchester Hills Landscaping

119 Park Avenue
West Harrison, NY 10604
Office (914) 328-0508
Email: info@whllnc.com

Friday, March 1, 2024

Chris Park
Department of Public Works
1 Heineman Place
Harrison, NY 10528
Office (914) 670-3100
Email: CPark@harrison-ny.gov

RE: Harrison Meadows Country Club

Supply labor, material, equipment, insurance, and supervision to complete the following work:

Section 1: Golf Cart Pathway (13,216 Sq Ft)

- Mill 6" of existing pathway.
- Install item 4 where needed.
- Install 2" of compacted 6F asphalt top course.
- Raise an 1,800 Sq FT low area as discussed with 12" of compacted item 4.
 - a. Note: this includes the paving of the asphalt top course

Section 1 Proposal Total \$114,708.00

Section 2: Basketball Court

- Resurface existing basketball court with 2" of compacted 7F top course.

Section 2 Proposal Total \$13,150.00

**** The above pricing reflects the contract that Westchester Hills Landscaping, Inc. holds with the Town of North Castle, allowing the Town-Village of Harrison to "piggyback" from their contract ****

Thank you,

Frank DiSavino, President
Westchester Hills Landscaping, Inc.

INSTRUCTIONS AND GENERAL CONDITIONS

1. Each bid must be in a sealed envelope and addressed to Alison Simon, Town Clerk, Town of North Castle, 15 Bedford Rd., Armonk, New York 10504.
2. Each bid shall have endorsed on the envelope the name and address of bidder, date, time and subject of bid opening. In order to be valid, all bids must be properly signed and received by the town by the time and date specified.
3. Each bid must have a completely executed Non-Collusion Certificate attached to same.
4. Each bid must be accompanied by bid security in the form of a bid bond or certified check payable to the Town of North Castle in the amount of not less than 5% of bid, if applicable.
5. All bids must be priced per unit specified in the bid specifications. Quotation to be indicated on bid forms supplied by Town.
6. The Town reserves the right to reject any or all bids or any portion thereof.
7. Any deviation from specifications shall be clearly stated and fully explained by accompanying circulars and specification sheets. The town reserves the right to accept approved equals.
8. Purchases by the Town are NOT SUBJECT to any Federal, State or Local Taxes. Exemption Certificate will be furnished upon request.
9. Failure to deliver within the specified time may be cause of cancellation of the order and/or removal of bidder's name from bidder's list.
10. All deliveries are to be made to the Town of North Castle Garage.
11. The bid shall be signed by a duly authorized person representing either a corporation, unincorporated business or a partnership.
12. All items furnished under bid shall be delivered and erected under fully warranty for a minimum of 12 months on unit and all related equipment. If, during this period, repairs and/or replacement or assemblies become necessary, such repairs and replacements shall be made or caused to be made by the contractor at no cost to the Town of North Castle.

PURCHASES MUNICIPAL AND NOT FOR PROFIT ORGANIZATIONS

The Town of North Castle reserves the right to allow all municipal and not for profit organizations authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of the bid in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between the Town of North Castle and the vendor. Additionally, the Town reserves the right to purchase any goods or services included as part of the bid from any means legally available at any time.