



Permit Actions Town of Harrison

Permit Number: 24-42853

Block/Lot: 0805.-1

Description: ANNUAL FESTA JUNE 7,8,9-2024

Applied: 3/5/2024

Approved:

Owner: CHURCH OF ST ANTHONY

Issued:

Finalized:

Site Address: 85 HARRISON ST & 45 GAINSBORG AVE

Status: PENDING

City, State Zip Code: WEST HARRISON, NY 10604

Parent Permit:

Parent Project:

Contractor: <NONE>

E-2

Details:

LIST OF ACTIONS			
DATE OPENED	DATE COMPLETED	TYPE	STAFF
3/5/2024		REFERRED TO TOWN BOARD FOR APPROVAL	SUZANNE FULLER
Notes: Please see the attached request of a special event permit on the grounds of St. Anthony on June 7,8,9-2024 for their annual festa. Further request that the \$500 permit fee is waived.			
3/5/2024		POLICE DEPARTMENT REVIEW	SUZANNE FULLER
Notes:			

TOWN/VILLAGE OF HARRISON
SPECIAL EVENT PERMIT APPLICATION

Permit # _____
Date: _____
Amount _____
Receipt # _____
FOR OFFICIAL USE ONLY

PURSUANT TO CHAPTER 106, BUILDING PERMIT FEE; OUTDOOR ASSEMBLIES,
OF THE CODE OF THE TOWN/VILLAGE OF HARRISON, NY

The installation of all temporary structures shall be secured and clearances for exiting shall comply with Section 765.3C of the Uniform Code of the State of New York.

PROPERTY LOCATION 85 Harrison Street, West Harrison

BLOCK 0805 LOT 001

OWNER: Church of Saint Anthony of Padua PHONE (914) 948-1480

ADDRESS: 85 Harrison Street, West Harrison NY 10604

LESSEE: _____ PHONE () _____

ADDRESS: _____

DATE(S) OF EVENT: June 7, 8, & 9, 2024

DESCRIPTION OF EVENT: Festa Italiana

PLEASE SUBMIT THE FOLLOWING:

- 1) A SITE PLAN SHOWING THE LOCATION OF ALL TENTS, GRANDSTANDS, BLEACHERS, CONCESSION STANDS, STAGES AND PARKING FACILITIES.
- 2) SPECIAL INDEMNIFICATION FORM (ATTACHED)
- 3) LIABILITY INSURANCE
- 4) PERMIT FEE OF \$500.00

(X)
(X)
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PLEASE NOTE: THAT AN ELECTRICIAN MUST FILE FOR AN ELECTRICAL PERMIT FOR TEMPORARY LIGHTING, GENERATORS, ETC.

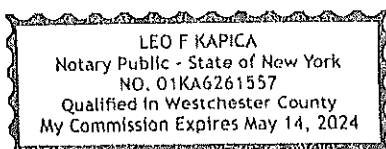
Rev. Thomas Byrnes being duly sworn,
(Owner, Lessee, or Agent)
deposes and says that: he is the owner in fee of the
premises to which this application applies; that he/she (the applicant) is duly authorized to make this
application; and that the statements contained herein are true to the best of his/her knowledge and belief.

Sworn to before me this 29th
day of February 2024.

New York St
Westchester
County

[Signature]
(Signature of Applicant)

[Signature]
(Notary Public)



Church of St. Anthony of Padua

85 Harrison Street

West Harrison, New York 10604

Phone (914) 948-1480 Fax (914) 948-0488



March 2024

The Honorable Rich Dionisio
Supervisor/Mayor

Dear Mayor Dionisio:

I hope this letter finds you well! We are looking forward to our annual FESTA again this year. With the approval of the Town Board, I would like to schedule this event for the first full weekend in June, namely:

- Friday, June 7th from 6:00 p.m. to 11:00 pm
- Saturday, June 8th from 6:00 p.m. to 11:00 pm
- Sunday, June 9th from 2:00 p.m. to 8:00 p.m.

A procession with the statue of our patron, Saint Anthony of Padua takes place on the Sunday of the FESTA through the Village of West Harrison. Our intention is to begin the procession after our 12:00 p.m. Mass at approximately 1:00 p.m. on Sunday, June 9th. A copy of the procession route is enclosed with this letter.

As in years past, given the size of this event, we respectfully request assistance from the:

- ▶ Police Department at these days and times if possible:
 - Friday, June 7th from 6:00 p.m. to 11:00 pm and from 10:30 p.m. to 7:30 a.m.
 - Saturday, June 8th from 6:00 p.m. to 11:00 pm and from 10:30 p.m. to 7:30 a.m.
 - Sunday, June 9th from 2:00 p.m. to 8:00 p.m. and from 7:30 p.m. to 7:30 a.m.
- ▶ Commissioner of Public Works with regard to the use of the following:
The town golf cart during our procession on Sunday, June 9th from 1:00 p.m. to 6:00 p.m.

We would like to ask if a consideration could be given to waiving any fees associated with obtaining any permits that are required by the Town of Harrison as in years past. If that is no longer possible, we understand.

In addition to the *procession route*, we are also enclosing the *Special Event Permit Application* and the *Indemnification Agreement*. The *Certificate of Liability Insurance* along with the *site plan* will be sent as soon as possible. We trust our requests will be submitted at the next Town Board Meeting for endorsement and that we will be advised of forthcoming resolutions.

We are grateful, as always, for the yearly support and assistance of the Town/Village of Harrison in helping us organize and run our FESTA.

Sincerely,

Rev. Thomas J. Byrnes
Pastor

c.c. Chief John Vasta, Harrison Police Department
Christopher Park, Commissioner of Public Works