

TOWN/VILLAGE OF HARRISON
COMPTROLLER'S OFFICE

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TO: Richard Dionisio, Supervisor and Members of the Town Board
FROM: Maureen MacKenzie, Comptroller
RE: Town Board Meeting of September 1, 2022
DATE: August 24, 2022

Authorization is requested for purchasing employee Gail Frohlich to attend the New York State Association of Municipal Purchasing Officials (SAMPO) annual conference in Albany, NY from October 4, 2022 to October 7, 2022.

The cost is not to exceed One Thousand Dollars (\$1,000.00). Funds are available in budget line Travel and Conference 001-1345-100-0406.

Respectfully submitted.