

TOWN/VILLAGE OF HARRISON
COMPTROLLER'S OFFICE

E-3

TO: RICHARD DIONISIO, SUPERVISOR AND MEMBERS OF THE TOWN BOARD

FROM: MAUREEN MACKENZIE, COMPTROLLER

RE: TOWN BOARD MEETING OF NOVEMBER 3, 2022

DATE: October 24, 2022

The following budget transfer requires a Town Board Resolution:

To transfer available funds within the Building Department Salaries budget line to the Building Department Computer Expense/Service/Training budget line to cover the additional cost of a license for the Community Development Module that is going to be utilized for the Fire Inspection Department. The Town Board via Board Resolutions 2022-389 and 390 approved funding in the amount of \$24,765 and the issuance of purchase order#421810 issued to Superion LLC for the module. The quote did not include the license fee, which the company thought we already held, which we do not.

Increase:

001-3620-100-0409

Building Dept. Computer Exp.Serv.Trning.	\$10,000
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Decrease:

001-3420-100-0102

Building Department Salaries	\$10,000
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In addition, kindly authorize the purchasing department to increase Purchase Order 421810 to Superion LLC, from \$24,765 to \$34,765.

Respectfully submitted.

August 18, 2022

2022 - - 389

AUTHORIZATION TO TRANSFER AVAILABLE FUNDS FROM BUILDING
DEPARTMENT SALARY BUDGET LINE TO BUILDING DEPARTMENT COMPUTER
EXPENSE/SERVICE/TRAINING BUDGET LINE

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Comptroller, Maureen MacKenzie, to transfer available funds from Building Department Salary budget line to Building Department Computer Expense/Service/Training budget line to cover the cost of adding additions to their Central Square Suite. This addition is for Fire Prevention and includes transferring all of Fire Prevention Information from Permitrak to Licensetrack.

INCREASE:

001-3620-100-0409

Building Department Computer Expense \$24,765

DECREASE:

001-3620-100-0102

Building Department Salaries \$24,765

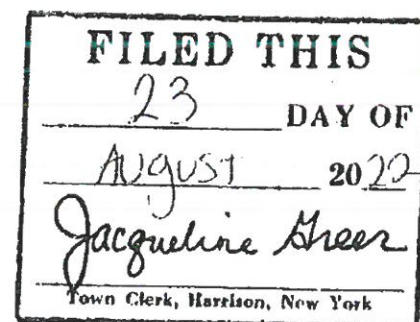
FURTHER RESOLVED to forward a copy of this Resolution to the Building Department, Comptroller, Purchasing Department and the Law Department.

Adopted by the following vote:

AYES: Councilpersons Brown, Leader and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Sciliano



August 18, 2022

2022 - - 390

AUTHORIZATION FOR PURCHASE ORDER #421810 ISSUED TO SUPERION CENTRAL
SQUARE FOR PROFESSIONAL SERVICES FOR COMMUNITY DEVELOPMENT
LICENSING MODULE FOR FIRE PREVENTION

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, the Purchasing Department, for Purchase Order #421810 issued to Superion Central Square for professional services for Community Development Licensing Module for Fire Prevention. It includes transferring all fire prevention from Permitrak to Licensetrack. Funding is available in Building account 001-3620-100-04-09.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Purchasing Department and the Fire Marshall.

Adopted by the following vote:

AYES: Councilpersons Brown, Leader and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Sciliano

