

TOWN/VILLAGE OF HARRISON  
COMPTROLLER'S OFFICE

E-4

TO: RICHARD DIONISIO, SUPERVISOR AND MEMBERS OF THE TOWN BOARD  
FROM: MAUREEN MACKENZIE, COMPTROLLER  
RE: TOWN BOARD MEETING OF OCTOBER 19, 2022  
DATE: October 11, 2022

The following budget transfer requires a Town Board Resolution:

To transfer available funds within the Building Department Salaries budget line to the Building Department Special Services budget line to cover the cost of utilizing Dart Graphics for review and inspection services for the rest of 2022.

Increase:

001-3620-100-0407

Building Dept. Special Services	\$10,000
---------------------------------	----------

Decrease:

001-3620-100-0102

Building Department Salaries	\$10,000
------------------------------	----------

**In addition, kindly authorize the purchasing department to increase Purchase Order 420225 to Dart Graphics from \$25,000 to \$35,000.**

Respectfully submitted.