



Permit Actions Town of Harrison

Permit Number: **24-42980**

Block/Lot: **0631.-5**

Description: **ANNUAL BIKE RUN SEPTEMBER 14, 2024**

Applied: **3/28/2024**

Approved:

Issued:

Finalized:

Owner: **MANHATTANVILLE COLLEGE**

Status: **PENDING**

Site Address: **2900 PURCHASE ST**

Parent Permit:

City, State Zip Code: **PURCHASE, NY 10577**

Parent Project:

Contractor: **HOSPITAL FOR SPECIAL SURGERY**

E-4

Details:

LIST OF ACTIONS			
DATE OPENED	DATE COMPLETED	TYPE	STAFF
3/28/2024		REFERRED TO TOWN BOARD FOR APPROVAL	SUZANNE FULLER
Notes: PLEASE SEE THE ATTACHED APPLICATION FOR A SPECIAL EVENT PERMIT, FURTHER REQUEST THAT THE \$500 FEE IS WAIVED.			
3/28/2024		POLICE DEPARTMENT REVIEW	SUZANNE FULLER
Notes:			

BIKE HSS

On behalf of the Hospital for Special Surgery and Bike HSS
Gary Metcalf
Cadence Sports, Inc.
172 Trademark Drive
Buda, Texas 78610

Village of Harrison, NY
Town Board
1 Heineman Place
Harrison, New York, 10528

To whom it may concern:

Please accept this letter as a request to permit the 2024 Bike HSS, a bike ride to raise funds for the Hospital for Special Surgery in New York.

BIKE HSS is a one-day cycling MOVEment taking place on Saturday, September 14, 2024 in Westchester and surrounding counties in New York and Connecticut. The ride will start and finish at Manhattanville College in Purchase, New York. Friends of HSS, physicians, staff, and members of the local community will ride together in support of improved mobility and musculoskeletal health for people worldwide. In consideration of the cause related nature of this special event we would like to request the \$500 permit fee be waived.

Cadence Sports, Inc. on behalf of Bike HSS and the Hospital for Special Surgery have initiated discussions with other local communities and counties along the route to coordinate a safe journey for the cyclists.

Please find enclosed a copy of the proposed 2024 route. I can be reached directly by phone at 214.632.0119 or by email at gary@cadencesports.com

Sincerely,



Gary Metcalf
President, Cadence Sports, Inc.,
214.632.0119
gary@cadencesports.com



PUBLIC SAFETY SERVICES CONTRACT

This Agreement is made as of March 24, 2024, through December 31st, 2024 by and between Bike HSS ("Private Entity"), and the Town of Harrison the ("Town") having an address at 1 Heineman Place, Harrison, New York 10528.

W I T N E S S E T H:

WHEREAS, the Private Entity wishes to contract with the Town for Police Services for the benefit of the public at large in connection with (check one):

☐ Road Opening

☒ Event

WHEREAS, the Town agrees to provide special duty police assignment and direct and supervise the police assignment for the Private Entity and such services shall be for the benefit of the public at large.

NOW, THEREFORE, in consideration of the premises, the mutual promises set forth, and other good and valuable consideration, the parties hereto agree as follows:

1. Scope of Services. The Town will provide police personnel for the protection and benefit of the public in connection with the Private Entity's event or Road Opening, at a minimum of four (4) hours per event. Notice of cancellation must be given at least twenty-four (24) hours in advance to avoid being charged for the entirety of the originally scheduled event.

2. Fees. All fees shall be paid within thirty (30) days of the date services are rendered, at rates set annually by resolution by the Town Board.

3. Invoicing Instructions.

Bill to: Hospital for Special Surgery
Address: 535 East 70th Street, New York, NY 10021
Telephone: 214.632.0119
E-mail: gary@cadencesports.com

4. Miscellaneous.

5. Interpretation and Construction.

- (i) The captions set forth in this Agreement are for convenience only and shall not be considered as a part of this Agreement or in any way limiting or amplifying its terms or provisions.
- (ii) This Agreement shall be governed by and construed in accordance with the laws of the State of New York, without giving effect to the choice of law provisions thereof.
- (iii) Each section, subsection and lesser section of this Agreement constitutes a separate and distinct undertaking, covenant, and/or provision. In the event that any provision of this Agreement is determined to be unlawful, such provision shall be deemed to be severed from this Agreement, but every other provision of this Agreement shall remain in full force and effect.
- (iv) This Agreement shall be only interpreted to constitute an independent consultant relationship. It shall not in any form, shape or manner be interpreted to constitute an employment relationship.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed and delivered as of the date first above written.

TOWN OF HARRISON

By: _____

PRIVATE ENTITY

By: Bike HSS

Name: Gary Metcalf

Title: Director

TOWN/VILLAGE OF HARRISON
Building Department
SPECIAL EVENT PERMIT APPLICATION

FOR OFFICIAL USE ONLY
Permit # _____
Date: _____
Amount _____
Receipt # _____

**PURSUANT TO CHAPTER 106, BUILDING PERMIT FEE; OUTDOOR ASSEMBLIES,
OF THE CODE OF THE TOWN/VILLAGE OF HARRISON, NY**

The installation of all temporary structures shall be secured and clearances for exiting shall comply with Section 765.3C of the Uniform Code of the State of New York.

PROPERTY LOCATION 2900 Purchase Street

BLOCK _____ **LOT** _____

OWNER: Manhattanville College **PHONE ()** 914.694.2200

ADDRESS: 2900 Purchase Street

EVENT HOLDER Hospital for Special Surgery **PHONE ()** 212.606.1000

ADDRESS: 535 East 70th St, New York, NY 10021

DATE(S) OF EVENT: Saturday, September 14, 2024

DESCRIPTION OF EVENT: Multi-Distance cause cycling event benefiting the Hospital for Special Surgery.

PLEASE SUBMIT THE FOLLOWING:

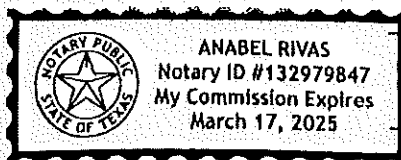
- ☒ A SITE PLAN SHOWING THE LOCATION OF ALL TENTS, GRANDSTANDS, BLEACHERS, CONCESSION STANDS, STAGES AND PARKING FACILITIES.
- ☒ SPECIAL INDEMNIFICATION FORM (ATTACHED)
- ☒ LIABILITY INSURANCE
- ☐ PERMIT FEE OF \$500.00

PLEASE NOTE: THAT AN ELECTRICIAN MUST FILE FOR AN ELECTRICAL PERMIT FOR TEMPORARY LIGHTING, GENERATORS, ETC. THE INSTALLATION OF ANY TENTS MUST BE FILED WITH THE BUREAU OF FIRE PREVENTION.
ALL APPLICANTS MUST CONTACT THE HARRISON POLICE DEPARTMENT FOR A PRE-PLANNING CONFERENCE.

AFFIDAVIT

Gary Metcalf being duly sworn,
(Owner, Lessee, or Agent)
deposes and says that Manhattanville College is the owner in fee of the premises to which this application applies; that he/she (the applicant) is duly authorized to make this application; and that the statements contained herein are true to the best of his/her knowledge and belief.

Sworn to before me this 27
day of March 20 24.



[Signature]
(Signature of Applicant)
[Signature]
(Notary Public)

FOR OFFICE USE ONLY:

- ☐ TOWN BOARD APPROVAL
- ☐ HARRISON POLICE DEPARTMENT APPROVAL



**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED R. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528

Telephone: (914) 835-2000



Special Event Indemnification, Release and Discharge Agreement

Bike HSS/Hospital for Special Surgery, (hereinafter "Indemnitor") agrees to protect, defend, indemnify and hold the Town of Harrison and the Village of Harrison, their officers, agents and employees free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind of character in connection with or arising, directly or indirectly, out of the Indemnitor or any participant at any event held or sponsored by the Indemnitor's use of the Town of Harrison's right-of-ways, roads, sidewalks, property, or facilities of any kind. Without limiting the generality of the foregoing, all such claims, etc., relating to personal injury, death, damage to property, defects in material, workmanship, actual or alleged infringement on any other tangible or intangible personal property or property right, or any alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

The Indemnitor, further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent. In any case in which such indemnification would violate Section 5-322.1 of the New York General Obligations Law, or any other applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the owner for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the owner or its employees.

In consideration of the Town permitting the Special Event, I, for myself, my organization, my executors, administrators, and our respective successors and assignees, do hereby release and discharge the Town & Village of Harrison, and its representatives, officers, employees, agents and successors and assigns from all claims, damages, demands, action and causes of actions whatsoever, in any manner arising growing out of or concerning the special event.

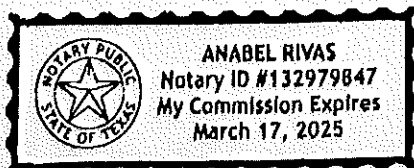
By: [Signature]
Authorized Signature

Title: Organizer

Organization: Bike HSS

TEXAS
STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss:
TRAVIS

On the 27 day of MARCH, in the year 2024 before me, the undersigned, personally appeared GARY METRA personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.



[Signature]
Notary Public

BIKE HSS

In partnership with



MANHATTANVILLE COLLEGE
2900 PURCHASE STREET
PURCHASE, NY 10577

START/FINISH SATURDAY
SEPTEMBER 14, 2024

Manhattanville
College Main
Entrance

Main
Stage

Announcer

Kids
Zone

Start/Finish

Food &
Beverages

Food Trucks

Photo
Booth

Toilets

Medical

Info

PT / Recovery

Volunteers
Merchandise
Rider Check-In

★ Command
Center

Mechanic
Bike Rentals

Bikes
& Gear

Walkway to and from Venue

Mastercard
Advisors Parking