

# HARRISON ENGINEERING DEPARTMENT

Town/Village of Harrison  
Alfred F. Sulla, Jr. Municipal Building  
1 Heineman Place  
Harrison, New York 10528

Michael J. Amodeo, P.E., CFM  
Town/Village Engineer



E-6

May 9, 2022

Supervisor Richard Dionisio and  
Members of the Town Board  
Town of Harrison  
1 Heineman Place  
Harrison, New York 10528

**Re: NYSDOT TAP Award PIN 8762.51 Union Avenue Pedestrian Safety Improvements Project**

Dear Supervisor Dionisio and Members of the Town Board:

Authorization is requested for the Town/Village Board to serve as Lead Agency for SEQRA review of the proposed Union Avenue Pedestrian Safety Improvements Project (PIN 8762.51) located along Union Avenue between Mamaroneck Avenue and 130 Union Avenue.

Town Board authorization is also requested to circulate the resolution to serve as Lead Agency along with a copy of the Short Environmental Assessment Form Part 1 to all required communities and agencies that are necessary to provide written notice to in accordance to New York State Town Law.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael J. Amodeo", is written over a horizontal line.

Michael J. Amodeo, PE, CFM  
Town/Village Engineer

MJA/mep  
Attachments

## **SAMPLE RESOLUTION**

**WHEREAS** the Town/Village Board authorized and approved the Union Avenue Pedestrian Safety Improvements Project (P.I.N. 8762.51) (Project), Town/Village of Harrison, Westchester County, and

**WHEREAS** the Town's/Villages consulting engineer, Creighton Manning Engineering, has advised the Town/Village Board that the proposed Project is an Unlisted Action in accordance with the rules and regulations of the State Environmental Quality Review Act (SEQRA), and

**WHEREAS**, the Town/Village Board is duly qualified to act as Lead Agency for compliance with SEQRA which requires environmental review of certain actions undertaken by local governments and in accordance with the coordinated review procedures of SEQRA, the Town/Village of Harrison Town Board wishes to be designated as the SEQRA Lead Agency for the proposed Project; now, therefore, be it

**RESOLVED** that the Town/Village Board of the Town/Village of Harrison hereby indicates its wish to be Lead Agency for SEQRA review of the proposed Union Avenue Pedestrian Safety Improvement Project (P.I.N. 8762.51); and be it further

**RESOLVED** that the Town/Village Board of the Town/Village of Harrison authorizes and directs the Town Engineer to send a copy of the Short Environmental Assessment Form Part I presented at this meeting, along with a certified copy of this resolution stating the Town/Village Board's intention to be declared as Lead Agency, to any and all communities or agencies that it is necessary to give written notice to in accordance with New York State Town Law, including the New York State Department of Environmental Conservation, New York State Department of Transportation, New York State Office of Parks, Recreation and Historic Preservation and Westchester County.



**TOWN OF HARRISON  
VILLAGE OF HARRISON**  
Alfred F. Sulla, Jr. Municipal Building  
1 Heineman Place  
Harrison, New York 10528

Telephone: (914) 670-3003  
Fax: (914) 835-8067



***Richard Dionisio***  
***Supervisor/Mayor***

April 13, 2022

NYS Department of Environmental Conservation  
Region 3 Division of Environmental Permits  
21 South Putt Corners Road  
New Paltz, NY 12561

**Re: SEQRA Lead Agency – Union Avenue Pedestrian Safety Improvement Project**  
**Town/Village of Harrison, Westchester County, New York**  
**PIN 8762.51**

Dear Sir or Madame:

In accordance with the policies set forth in 6 NYCRR Part 617, the State Environmental Quality Review Act (SEQRA), Lead Agency must be established prior to beginning the SEQRA review process. On behalf of the Town/Village of Harrison, with this notice, we would like to establish the Town/Village of Harrison Town Board as Lead Agency for the above referenced project. The project is a locally-administered federal aid project, and is currently classified as an Unlisted Action.

In compliance with the SEQRA process, the Lead Agency must inform all involved agencies having jurisdiction over the project of their desire to establish Lead Agency. Involved agencies on this project include the New York State Department of Environmental Conservation, New York State Department of Transportation Region 8, the Office of Parks, Recreation and Historic Preservation and Westchester County Planning Department. The SEQRA process allows all involved agencies 30 days to respond to this request with comments or concerns. If we receive no responses or objections in 30 days, the Town/Village of Harrison Town Board will assume the role of Lead Agency.

We have enclosed Part 1 of the SEQRA Short Environmental Assessment Form (EAF), which gives a brief description of the proposed work and its effects. A project area map is also attached for reference.

If further information is required, or if you have any questions, please contact me.

Sincerely,

Rich Dionisio, Supervisor/Mayor

Enclosures



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*Richard Dionisio  
Supervisor/Mayor*

April 13, 2022

NYS Department of Transportation Region 8  
Eleanor Roosevelt State Office Building  
4 Burnett Boulevard  
Poughkeepsie, NY 12603

**Re: SEQRA Lead Agency – Union Avenue Pedestrian Safety Improvement Project  
Town/Village of Harrison, Westchester County, New York  
PIN 8762.51**

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**Richard Dionisio**  
**Supervisor/Mayor**

April 13, 2022

Westchester County Department of Planning  
148 Martine Avenue  
White Plains, NY 10601

**Re: SEQRA Lead Agency – Union Avenue Pedestrian Safety Improvement Project**  
**Village/ Town of Harrison, Westchester County, New York**  
**PIN 8762.51**

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***Richard Dionisio***  
***Supervisor/Mayor***

April 13, 2022

NYS Office of Parks, Recreation and Historic Preservation  
Region 7 - Taconic  
PO Box 308- 9 Old Post Road  
Staatsburg, NY 12580

**Re: SEQRA Lead Agency – Union Avenue Pedestrian Safety Improvement Project**  
**Town/Village of Harrison, Westchester County, New York**  
**PIN 8762.51**

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Sincerely,

Rich Dionisio, Supervisor/Mayor

Enclosures

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

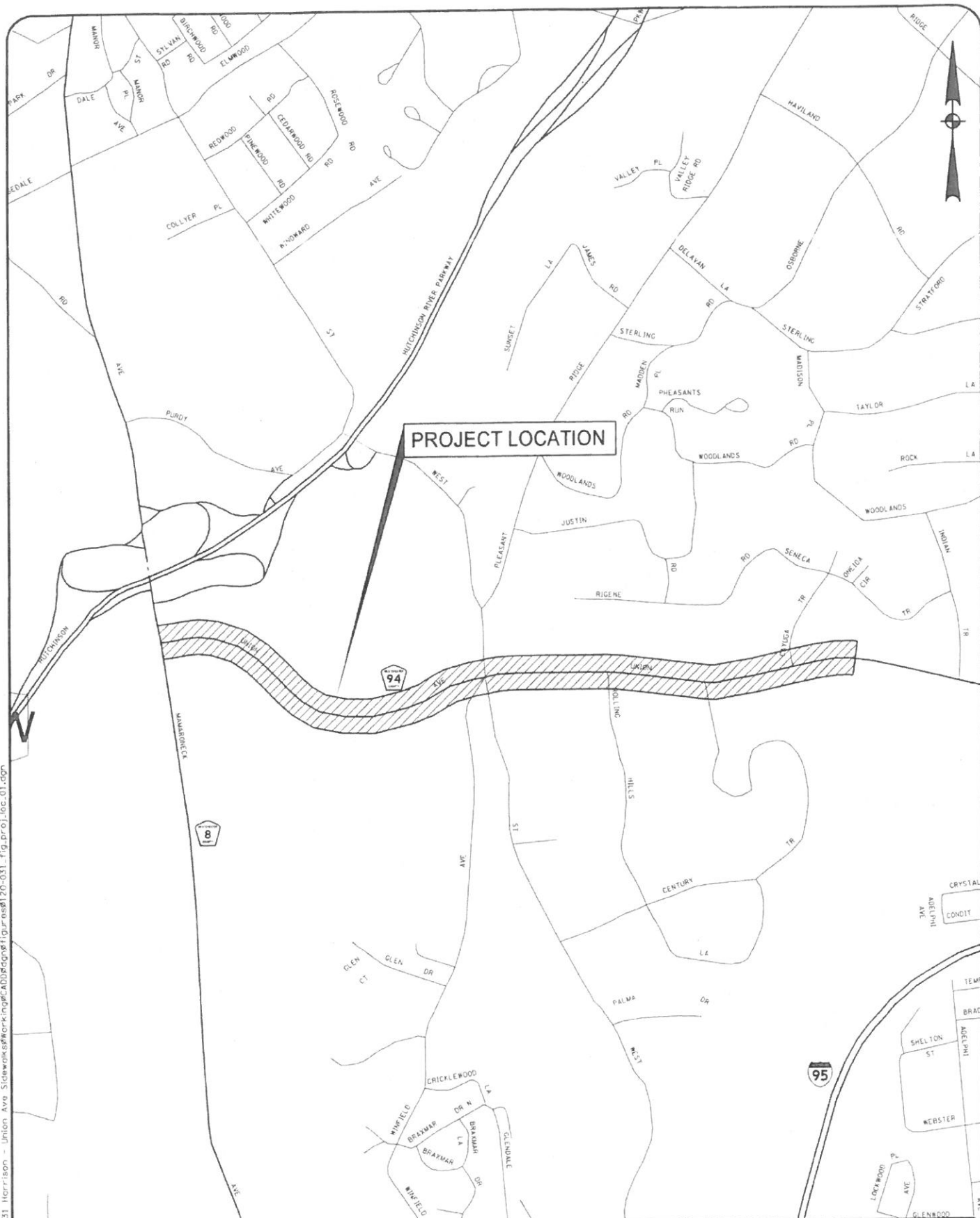
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>							
Town/Village of Harrison							
Name of Action or Project: Union Avenue Pedestrian Safety Improvement Project							
Project Location (describe, and attach a location map): Union Avenue (County Route 94) from Mamaroneck Avenue to 130 Union Avenue							
Brief Description of Proposed Action: The proposed project consists of constructing sidewalks along Union Avenue from Mamaroneck Avenue to 130 Union Avenue. The Union Avenue corridor beyond these project limits currently has sections of sidewalks but this section lacks pedestrian accommodations. This project will provide a continuous and ADA compliant sidewalk within the project limits on the north side of the road. The intersections will be designed to provide ADA compliant curb ramps and ensure the intersections are signed and striped appropriately to promote safe roadway crossings by pedestrians.							
Name of Applicant or Sponsor: Town/Village of Harrison, Attn: Michael Amodeo		Telephone: 914-670-3102 E-Mail: MAmodeo@harrison-ny.gov					
Address: 1 Heineman Place							
City/PO: Harrison		State: NY	Zip Code: 10528				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; text-align: center;"> <tr> <th style="width: 50%;">NO</th> <th style="width: 50%;">YES</th> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: Westchester County Road Permit			<table border="1" style="width: 100%; text-align: center;"> <tr> <th style="width: 50%;">NO</th> <th style="width: 50%;">YES</th> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
3.a. Total acreage of the site of the proposed action?		2.0 acres					
b. Total acreage to be physically disturbed?		1.2 acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		2.0 acres					
4. Check all land uses that occur on, adjoining and near the proposed action. <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland							

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES There will be modifications to the existing closed drainage system to capture storm water discharge from the existing paved roadway and proposed sidewalk. All runoff will be directed to existing conveyances.			

<p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>_____</p> <p>_____</p>	<p><b>NO</b></p> <p><input checked="" type="checkbox"/></p>	<p><b>YES</b></p> <p><input type="checkbox"/></p>
<p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p> <p>_____</p> <p>_____</p>	<p><b>NO</b></p> <p><input checked="" type="checkbox"/></p>	<p><b>YES</b></p> <p><input type="checkbox"/></p>
<p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p> <p>_____</p> <p>_____</p>	<p><b>NO</b></p> <p><input checked="" type="checkbox"/></p>	<p><b>YES</b></p> <p><input type="checkbox"/></p>
<p><b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b></p> <p>Applicant/sponsor name: _____ Date: _____</p> <p>Signature: _____</p>		

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UNION AVENUE PEDESTRIAN  
SAFETY IMPROVEMENT PROJECT  
PIN 8762.51

TOWN/VILLAGE OF HARRISON  
WESTCHESTER COUNTY, NY



PROJECT: 120-031 DATE: 03/2022 FIGURE: 01