



**HARRISON
PUBLIC LIBRARY**

Memo

E-9

To: Mayor Richard Dionisio and Members of the Town Board
From: Galina Chernykh
CC: Jacqueline Greer, Maureen MacKenzie, Opal Douglas
Date: 11/2/2023
Re: Request to advertise and receive bids for Library cleaning services

Mayor Richard Dionisio and the Members of the Town Board:

I would like to request the Purchase Department to advertise and receive bids for cleaning services at the Harrison Public Library.

Funding for this service is available in the Library's operating budget.

Galina Chernykh, Library Director