

E-11B

# HARRISON ENGINEERING DEPARTMENT

Town/Village of Harrison  
Alfred F. Sulla, Jr. Municipal Building  
1 Heineman Place  
Harrison, New York 10528

Michael J. Amodeo, P.E., CFM  
Town/Village Engineer



February 6, 2020

Supervisor Ron Belmont and  
Members of the Town Board  
Town of Harrison  
1 Heineman Place  
Harrison, New York 10528

**Re: Professional Services Contract  
Millennium Strategies – Grant Writing Services**

Dear Supervisor Belmont and Members of the Town Board:

Town Board authorization is requested to renew the contract with Millennium Strategies for Grant Writing Services for an additional 12 months.

A copy of the proposal is attached for your review.

Town Board authorization is also requested to expand our services contract with Millennium Strategies to include Grant Management and Administration Services to support the movement and completion of awarded grants.

Millennium Strategies has provided Grant Consulting Services to the Town of Harrison since 2015. They have assisted the town in obtaining grant funding from various State, County and Federal organizations. In 2019, through the efforts of Millennium Strategies, the Town has been awarded grants totaling \$9,338,536.00.

Further authorization is requested for the Purchasing Department to issue a Purchase Order payable to Millennium Strategies at an amount not to exceed \$66,600.00.

Funding for this contract is available in Engineering Department Operating Budget, Special Services Line – 001-1440-100-0407.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael J. Amodeo", is written over a horizontal line.

Michael J. Amodeo, P.E., CFM  
Town/Village Engineer

MJA/eam

Attachments

Cc: Purchasing Department

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