

First of Year
#25

RE-AFFIRMATION OF THE REQUIRED PROCEDURES
FOR FUNDING OF PUBLIC WORKS PROJECTS

On motion of -----, seconded by -----,

it was

RESOLVED to re-affirm the required procedures for funding of Public Works projects:

<u>Dollar Limit</u>	<u>Procedure</u>
\$1 - \$9,999	At the discretion of the Purchasing Department
\$10,000 - \$19,999	Documented quotes to be obtained by the Purchasing Department from at least three vendors (if available)
\$20,000 - \$34,999	Written/fax quotes to be obtained by the Department of Public Works from at least three vendors (if available) and sent to the Supervisor for approval
\$35,000 and up	Formal, sealed bids in conformance with General Municipal Law Section 103 and sent to the Town Board or Village Board for approval

All purchases in excess of \$35,000 require Town Board approval

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Purchasing Department, and the Commissioner of Public Works.

Adopted by the following vote:

AYES:

NAYS:

ABSENT: