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ALFRED F. SULLA, JR.
MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528

*Town Court
of the
Town of Harrison*

PASQUALE G. GIZZO
DANIEL D. ANGIOLILLO
Town Justices

JACQUELINE RICCIARDI
Court Clerk

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M e m o r a n d u m

Date: January 9, 2020

To: Supervisor/Mayor Ronald B. Belmont
Town/Village Board Members

CC: Town Clerk Jackie Greer

From: Jacqueline Ricciardi, Court Clerk 

RE: Request for Approval for **Town Justices, Court Clerk and Deputy Court Clerk** to Attend Training for **Magistrates and Court Clerks** in New York City (February 2020)

Please consider this a formal request from the Court Clerk for approval to attend the Judicial Training and Court Clerk's Training at the annual Association of Towns Conference in New York City from February 16th, 2020 through February 19th, 2020.

The total cost for Town Justices Pasquale Gizzo and Daniel Angiolillo, Court Clerk Jacqueline Ricciardi and Deputy Court Clerk Sean O'Connell to attend the conference will not exceed \$5,000.00. This sum includes a combination of commuting costs, lodging (Town Justices and Court Clerk only), meals and conference registration fees.

A portion of this sum may be rebated back to the Town from the NYS Office of Court Administration due to Judge Angiolillo's participation as a Presenter in the "Ethics Updates" Core B Continuing Judicial Education Program for Town and Village Justices.

This is a budgeted item.

