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**TOWN OF HARRISON**  
**VILLAGE OF HARRISON**  
ALFRED F. SULLA, JR. MUNICIPAL BUILDING  
1 HEINEMAN PLACE  
HARRISON, NEW YORK 10528

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**DATE:** December 28, 2021

**TO:** Rich Dionisio, Supervisor/Mayor  
Town Councilmen

**FROM:** Debra Scocchera, Personnel/Benefits Manager

**SUBJECT:** Part-Time Intermediate Clerk

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Please accept this memorandum as a request to hire Kerry Marrano, as a Part-Time Intermediate Clerk, at \$25.00 hourly, in the Mayors Office, effective January 3, 2022. Hours worked will be as needed and not exceed 17.50 weekly.

I appreciate your consideration in this matter.