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MUNICIPAL BUILDING  
1 HEINEMAN PLACE  
HARRISON, NEW YORK 10528

*Town Court  
of the  
Town of Harrison*

PASQUALE G. GIZZO  
DANIEL D. ANGIOLILLO  
Town Justices

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JACQUELINE RICCIARDI  
Court Clerk

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TO: Supervisor Ron Belmont  
Town Board Members Sciliano, Dionisio, Gordon & Leader  
Comptroller Maureen MacKenzie

FROM: Sean O'Connell, Court Clerk (Deputy) *SJO*

CC: Town Justices Daniel Angiolillo & Pasquale Gizzo  
Court Clerk Jacqueline Ricciardi

DATE: December 31, 2020

RE: Request for Board Resolution regarding State Grant Award Funds

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**Please consider this a formal request from the Town Court for the Town Board to pass a resolution permitting the Court to accept grant monies totaling \$5,529.36 acquired through the Justice Court Assistance Program's 2019-2020 & 2020-2021 award cycles. Said monies will be used to reimburse the Town for personal protective equipment (PPE) expenditures as set forth below:**

The Court was awarded a \$1,000 Justice Court Assistance Program (JCAP) grant for the 2020-2021 award cycle. These funds were awarded to the Town Court specifically to reimburse the Town for its previously paid expenditures on personal protective equipment (PPE) associated with the Town Court's operations. This is the first request from the Town Court to the Town Board for a resolution pertaining to the 2020-2021 JCAP grant cycle. The Unified Court System's typical prerequisite for a Board Resolution prior to grant application was dispensed with this year as any funds awarded would be used for reimbursement to the municipality and would not require new spending by the municipality in the event of an award being conferred to the applying Court.

Separately, in addition to the \$1,000 grant awarded during the 2020-2021 JCAP cycle, the Town Court has received approval from Office of Court Administration to convert our 2019-2020 JCAP award in the amount of \$4,529.36—previously earmarked for replacing carpeting in the courtroom as part of a larger project that failed to materialize with the onset of the COVID-19 pandemic—to instead be used to reimburse the Town for additional PPE expenditures associated with the Town Court's ongoing operations amidst the pandemic. [See Town Board Resolutions 2019-342 (Authorization to Apply for Grant) and 2020-133 (Authorization to Explore Replacing Carpeting and Seating in the Court Room)].

Notwithstanding previous Resolutions pertaining to grants awarded, the Town Court now requests that the Board pass a resolution to allow the Court to accept the 2019-2020 & 2020-2021 JCAP award funds and that said funds be used to reimburse the Town for personal protective equipment (PPE) previously purchased and paid for by the Town of Harrison and associated with the Town Court's ongoing operations during the pandemic.

