

D-4



HARRISON
PUBLIC LIBRARY

Memo

To: Mayor Ron Belmont and Members of the Town Board
From: Galina Chernykh
CC: Jacqueline Greer, Maureen MacKenzie, Debra Scocchera
Date: 7/9/2021
Re: Request to hire a full-time clerk on a provision basis

Dear Mayor Belmont and the Members of the Town Board:

The Town Board approval is requested to hire Mrs. Yayoi Goble on a provisional basis as a full-time Bilingual English-Japanese Library Clerk effective Monday, August 9, 2021.

This is a provisional appointment, and Ms. Goble will be required to sit for the civil service exam for this title when it is next held. In order to be considered for a probationary appointment, she must attain a passing score for the exam, and be among the top three highest scoring candidates willing to accept the position.

The work week will not exceed 35 hours per week. The annual salary will be \$39,922; it was budgeted for FY21.

Galina Chernykh, Library Director.