



# HARRISON PUBLIC LIBRARY

V-E-3

Harrison Public Library  
2 Bruce Avenue  
Harrison, NY 10528  
(914) 835-0324

February 3, 2020  
Mayor Ronald Belmont and  
Members of the Town/Village Board  
Town/Village of Harrison  
1 Heineman Place  
Harrison, New York 10528

Re: 2020 Harrison Public Library Proposed Capital Budget

Dear Mayor and Members of the Board:

Attached please find for your review the 2020 Harrison Public Library Proposed Capital Budget.

We appreciated the town's support of our FY19 capital request.

Our FY2020 Capital Budget supports a variety of maintenance and replacement initiatives above and beyond regular day-to-day maintenance which the Library provides as part of its operating budget. These initiatives are needed to prevent further deterioration of the town's building and to ensure the safe delivery of services to Harrison's Library patrons. Once these improvements are implemented, they will help lower future operating costs.

The windows on the third and ground floors of the West Harrison Branch building need to be replaced. Due to funding issues, we were unable to replace windows during the renovation. It is estimated that more than 25-27% of the total building envelope is comprised of windows. The building's existing windows are metal, single pane glass units, which are known for being the least energy-efficient and allow UV rays to pass through. In the winter months, staff and patrons report significant and uncomfortable drafts, cold spots, and heat airflow out of the building. In the summer months, solar penetration is also a significant concern. With the vast amounts of window coverage facing south-west, the entire front portion of the building creates a sauna-like effect. A wall of windows adds a tremendous amount of light, which can produce a welcoming environment in the Library, but sunlight dries out and weakens book spines, fades covers, and yellows pages. The current single pane glass will be replaced with double-pane low-E insulated glazing units. This will not only cut energy but will improve the atmosphere in the building for patrons and staff alike.

The total estimated budget for windows replacement is **\$75,000**

We are asking for **\$75,000** in the capital budget for this project.

The Harrison Library Board of Trustees and I sincerely appreciate your continued support of your Public Library. We are available to discuss this budget proposal at any time you wish.

Respectfully submitted,

Galina Chernykh, Library Director.

Encs: Capital Budget Summary

Cc: Maureen MacKenzie, Comptroller (w/encs.)