



HARRISON
PUBLIC LIBRARY

Memo

To: Mayor Ron Belmont and Members of the Town Board
From: Galina Chernykh
CC: Jacqueline Greer, Debra Scocchera
Date: 3/5/2019
Re: Request for approval to attend the Evergreen International Conference April 24-27

Dear Mayor Belmont and the Members of the Town Board:

I am requesting your permission for Library Assistant Daniel Briem to attend the Evergreen International conference that will take place in Valley Forge, PA from April 24-27, 2019

The total cost of registration, lodging, and travel will not exceed \$900. The funds are budgeted and available in the Library's operating budget. All receipts will be supplied to the Comptroller's office upon return.

Thank you for your consideration.

Galina Chernykh, Library Director.