



**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



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DATE: February 13, 2019

TO: Ron Belmont, Supervisor/Mayor
Town Councilmen

FROM: Debra Scocchera, Personnel/Benefits Manager
cc: **Nina Marraccini**

SUBJECT: **Community Service - Office Assistant Automated**

Please accept this memorandum as a formal request to make the Permanent-Contingent appointment of Monika Shkreli, Office Assistant Automated, to the Community Service office, effective March 8, 2019. The annual salary will be \$46,639.00.

All Civil Service guidelines have been followed in regard to this appointment.

Thank you